

Management report to Council

Agenda item 6.8

Plan for review of portfolio Chairs and Deputy Chairs

Council

Presenter: Keith Williamson, Manager Governance Services

25 November 2014

Purpose and background

1. The purpose of this report is to propose a revised timeframe for the review of portfolio Chairs and Deputy Chairs.
2. At its meeting on 27 November 2012 Council resolved, as part of a review of the Future Melbourne Committee structure and terms of reference, to 'approve a further review of the portfolio Chairs and Deputy Chairs by 30 November 2014'.
3. Councillors have had preliminary discussions about revising the portfolio terms of reference and have requested that more time be provided to undertake a complete review.

Key issues

4. Councillors have advised management that they intend to hold a workshop on 17 February 2015 to consider a variety of issues including review of the portfolio terms of reference, review of portfolio Chairs and Deputy Chairs and any subsequent changes required to the Council's 'Protocol supporting decision-making structures and city representation roles'.
5. Given the timing of the proposed workshop it is proposed that any formal endorsement of changes would not take place until the Council meeting in March 2015.

Recommendation from management

6. That Council defers its review of the portfolio Chairs and Deputy Chairs until March 2015.

Attachments:

1. Supporting Attachment

Supporting Attachment

Legal

1. There are no legal implications associated with the recommendation from management.
2. Section 86 of the *Local Government Act 1989* makes provision for Council to establish special committees (such as the Future Melbourne Committee) and delegate a range of functions, duties and powers to the special committee.

Has the comment been reviewed by Legal Services? No

Finance

3. There are no financial implications associated with the recommendation from management.

Conflict of interest

4. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Stakeholder consultation

5. No formal external stakeholder consultation is proposed to be undertaken.

Environmental sustainability

6. Environmental sustainability issues or opportunities are considered not relevant to this proposal.