

MELBOURNE CITY COUNCIL ('Council')

PRESCRIPTION UNDER THE ACTIVITIES LOCAL LAW 2019 ('Local Law')

1. In exercise of:

- 1.1. an instrument of delegation from the Council (register number 360)
authorised by a resolution of the Council passed on 29 March 2005
- 1.2. an instrument of sub-delegation 2019-30 dated 5 May 2019
- 1.3. all other powers held by or delegated to me,

and having taken into account the obligations of the Council pursuant to the Charter of Human Rights and Responsibilities.

THE COUNCIL PRESCRIBES THAT:

2. The form of notice for the purpose of clause 9.1 of Part 9 of the Local Law to be given to Council at least 48 hours prior to the commencement of *Building works* is either:

- 2.1. that stipulated in the annexed notification of *Building works* notice;
- 2.2. a copy of the building permit in relation to which the *Building works* are to be undertaken; or
- 2.3. a duly completed application for a *permit* pursuant to clause 6.1 of the Local Law.

DATED this 4th day of June 2019


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Linda Weatherson
Director City Operations

NOTIFICATION OF BUILDING WORKS



Pursuant to Part 9 of the Activities Local Law 2019

I _____ of _____
 (NAME) (COMPANY)

_____ give notice of my intention to commence building works at :
 (ADDRESS)

Address : _____

Proposed Commencement Date : _____ Proposed completion date: : _____

Brief Description of Works : _____

Abutting Street / Lane details: _____

PERMIT INFORMATION

Do you have any of the following permits?

1. Town Planning Permit – Permit No. _____ Y ☐ N ☐ N/A ☐
2. Building Permit – Permit No. _____ Y ☐ N ☐ N/A ☐
- Relevant Building Surveyor _____ Company : _____
- Tel No : _____
3. Local Law permit to carry out works outside permitted hours Y ☐ N ☐ N/A ☐
4. Local Law permit to carry out works outside boundaries of premises Y ☐ N ☐ N/A ☐
5. Local Law permit to carry out works on roads Y ☐ N ☐ N/A ☐

ACTIVITIES LOCAL LAW 2019 PART 6

Will there be a requirement to do any of the following?

1. Erect a hoarding or overhead protective awning, gantry, scaffold on the road or footpath; Y ☐ N ☐
2. Install a temporary or permanent crossing; Y ☐ N ☐
3. Occupy or fence off part of a road or footpath; Y ☐ N ☐
4. Use a mobile crane, travel tower, lift or tackle on or above a road or footpath; Y ☐ N ☐
5. Make a hole in, excavate, damage or remove part of any road or footpath; Y ☐ N ☐
6. Remove or alter a pavement light. Y ☐ N ☐

Will there be a requirement for -

1. Work outside permitted hours
 (Permitted hours : 7am–7pm Mon–Fri, 8am–3pm Sat, No work on Sundays, Christmas Day, Good Friday) Y ☐ N ☐
2. Demolition Works Y ☐ N ☐
3. Driven Piles Y ☐ N ☐
4. Earth Removal Y ☐ N ☐
5. Removal of hazardous/contaminated material Y ☐ N ☐
6. Removal or surgery to trees Y ☐ N ☐

I certify that the above information is correct:

Signature:	Tel No :	Fax No :
Name:	Emergency Contact No (24 hours)	
Company :	E-Mail Address :	
Address :		

All information provided will be used to facilitate the services Council provides to you and assist in ensuring public safety and the protection of the amenity of the neighbourhood in which the above building works are being carried out.