

CONDITIONS OF ISSUE AND USE OF A SKIP PERMIT

Part 6 - Works on Roads - Activities Local Law 2019
Local Government Act 1989



A reference to a “skip” in this permit is a reference to a skip, bin, container or the like.

1. Placement / Location

- a. A skip must be placed in front of the property address nominated in the application form. If the location proposed is not available, the permit holder must place the skip in the nearest possible location that complies with these conditions and provides for the safe disposal of rubbish from the site.
- b. A skip must be placed parallel with the kerb within a parking bay or loading zone. The skip must not exceed the dimensions of a parking bay or encroach on a road or a bike lane. Where there are no marked lines for the parking bay, the skip must not exceed 2.2 metres in width.
- c. A skip must not be placed in any area where the stopping or passing of a motor vehicle is prohibited under the Victorian Road Safety Road Rules 2009, such as:
 - Clearways
 - No Stopping areas (including bike lanes)
 - Within 20 metres of an intersection with traffic lights, and within 10 metres of an intersection without traffic lights
 - Within 20 metres before and 10 metres after a school crossing, pedestrian crossing or bus stop
 - Within 10 metres before a tram safety zone or tram stop, and within 10 metres after a tram safety zone
 - Within 20 metres either side of a railway crossing
 - On a footpath, nature strip, median strip and dividing strip
 - Bus, Taxi and Permit Zones
 - Parking bays reserved for people with disabilities
 - Bourke Street Mall
 - Swanston Street (between Flinders Street and La Trobe Street).
- d. A skip must not be placed in any area that prevents or impedes the collection of existing garbage or recycling compactors. These include, but are not limited to:
 - Lacey Place
 - Bullens Lane
 - Caledonian Lane
 - Kirks Lane
 - Balcombe Place
 - Albion Alley
 - Carson Place.
- e. When selecting a location for the skip, permit holders must ensure a parking sign for a restricted area will not apply for any part of the duration of the skip’s placement. Any time allowed by a permit stops when a restricted sign starts (including bike lanes).
- f. For example, if a parking sign shows 2P, with a Clearway operating between 4.30pm and 6.30pm, a skip is not permitted to be in that area from 4.30pm to 6.30pm.
- g. A skip must not be placed where parking signs indicate ‘Reserved Parking Permit Holders Excepted’, unless the Skip permit holder has the express permission of the Reserved Parking permit holder.
- h. A skip placed near a driveway or vehicle crossing must not block or impede the visibility of the road for vehicle exiting the property.
- i. The placement of the skip must not block any stormwater channel adjacent to the site of work or project. Stormwater channels must be kept clear of obstructions at all times.
- j. Construction Zone permit holders may place a skip within their designated construction zone but must also have a skip permit.

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- k. Unless permission is specifically granted, a skip placed in a laneway must provide a minimum of 3 metres clearance for the unobstructed movement of traffic.

2. Cleanliness / Standards

- a. The permit holder must comply with VicRoads' [Code of Practice for Placement of Waste Bins on Roadsides](#), including, but not limited to, information regarding locations, visibility and responsibilities.
- b. During the removal of materials, the permit holder must ensure the street is kept free from debris or spillage, or adversely affect the amenity of the public place.
- c. Equipment used for transporting or handling building materials must not be washed in or on any road or public place or into any drain. Hoses must not be used for these purposes in or on a road or footpath.
- d. Building materials spilt on to the roadway or the footpath must be removed immediately. Equipment used for transporting or handling building materials must not be washed in or on any road or public place or into any drain. Hoses must not be used for these purposes in or on a road or footpath.
- e. The permit holder must ensure the current company name and contact telephone number is clearly displayed on the exterior of the skip for the duration of its placement in the City of Melbourne.

3. General Responsibilities & Conditions

- a. The permit holder must comply with the conditions and the requirements of the City of Melbourne [Code of Practice: Building and Construction](#), and any special conditions as required and specified by an authorised officer of the Council.
- b. If a permit holder no longer meets the Conditions of Issue and Use, the permit will cease to be valid.
- c. The City of Melbourne reserves the right to cancel permits at any time.
- d. All costs for any damage to the City of Melbourne's assets caused by a skip or associated equipment shall be borne by the permit holder. Restoration of the damaged assets must be to the City of Melbourne's satisfaction.
- e. The City of Melbourne reserves the right to change the Conditions of Issue and Use of permits at any time.
- f. The permit is not transferable. The permit holder must comply promptly with any notices and instructions given by an authorised officer or police officer.
- g. Any variation required to a permit must be submitted in writing to the City of Melbourne for consideration. Change/variation of work must not commence prior to relevant approval being granted in writing.
- h. Council reserves the right to remove any skip that does not comply with the above conditions or is placed without a valid permit.
- i. Any permit obtained as the result of providing false or misleading information is not valid. In such cases, the applicant may be excluded from the scheme.

Drivers delivering and placing the skip on the road must be aware of the parking restrictions in the area as well as the permit conditions. Any breach of the permit conditions can result in a permit being made invalid and a fine being issued.