OUR COUNCIL

Council governance

Statutory responsibility for local government lies with each Australian state or territory. An Act of each State Parliament specifies local government powers, duties and functions. In Victoria, the legal basis for councils is established under the Constitution Act 1975, the Local Government Act 1989 and the Local Government Act 2020.

The Melbourne City Council comprises a lord mayor and deputy lord mayor and nine councillors.

Under the provisions of the City of Melbourne Act 2001:

- Melbourne is not divided into wards
- the leadership team (lord mayor and deputy lord mayor) is elected separately from councillors
- the preferential voting system is used to elect the leadership team and proportional representation is used to elect councillors.

The Melbourne City Council elections were held in October 2016. A by-election was conducted in May 2018 and Sally Capp was sworn in as the Lord Mayor on 24 May 2018.

The next Council election is scheduled for October 2020. More information about local government elections is available from the Victorian Electoral Commission at www.vec.vic.gov.au
Councillor conduct
The Melbourne City Council Councillor Code of Conduct outlines the role of the Council and provides an overview of councillor responsibilities in accordance with the Local Government Act 1989.

The code includes guidelines for rules of conduct, decision-making and use of City of Melbourne resources. It also includes procedures for disclosure of interests and conflicts of interest that go beyond legislative requirements.

A revised Councillor Code of Conduct was adopted by Council on 4 September 2018. The Councillors receive regular communication from City of Melbourne and the Victorian Government regarding updated information and guidance on conduct matters.

Council decisions
Councillors make decisions at Council meetings and Committee meetings (to which certain powers are delegated by the Council). Future Melbourne Committee meeting decisions are subject to a ‘referral notice process,’ meaning that where fewer than six committee members vote in favour of a motion, or the Chair uses their casting vote, members have the option of referring the matter to the next Council meeting for decision.

Delegations
Melbourne City Council’s powers under the Local Government Act 1989 or any other Act may be delegated to a committee or Council, to a City of Melbourne officer (including the CEO), or sub-delegated to a City of Melbourne officer by the CEO. Staff members are accountable to the CEO. The Council and its committees make policy, and staff members make decisions in accordance with that policy. The exercise of delegation is subject to the Council’s Delegations Policy.

From May 2020, new delegations by the Council under the Local Government Act 2020 can only be to a delegated committee of Council or the CEO.

Legislative compliance
The following information is provided in accordance with legislative and other requirements.

Carers Recognition Act 2012
We have taken all practicable measures to comply with our responsibilities under Victoria’s Carers Recognition Act 2012. We have promoted the principles of the Act to people in care relationships who receive services from City of Melbourne via the Commonwealth Home Support Program, the Home and Community Care Program for Younger People, the Support for Carers Program and to the wider community in the following ways:

- Assessing the needs of carers and providing appropriate support including peer support groups, respite and planned activity services for care recipients, accessible information and liaising with service providers on behalf of carers.
- Delivering peer support carers groups including a LGBTQI specific group.
- Delivering events that recognise and acknowledge the contributions of carers.
- Recognising the role of carers by including carers in the assessment, planning, delivery and review of services that impact on them and their role as carers.
- Providing information to people who contact City of Melbourne, community networks and organisations represented in the municipality of Melbourne.
- Through policies that satisfy the Aged Care Quality Standards, which incorporate recognition of carers in relation to services that impact on them in their role as carers.

Disability Act 2006
The City of Melbourne is committed to ensuring equity of access in all our functions in accordance with the Disability Discrimination Act 1992 (Cth) and Disability Act 2006 (Vic).

Key achievements include the ongoing convening of Council’s Disability Advisory Committee. The Committee provided the framework for the drafting of City of Melbourne’s updated Disability Access Plan. Research projects included a partnership with Melbourne University that sought the views of children and young people with disability on how access and inclusion in the city can be enhanced; demographics analysis and a review of best practice in universal access. Arts House undertook a process of co-design with artists with disability and established a Disability Access and Inclusion Committee. The Committee will develop a service-specific Disability Action Plan to expand the participation of people with disability.

Domestic Animals Act 1994
In accordance with Victoria’s Domestic Animals Act 1994 we prepare and implement a Domestic Animal Management Plan at four-year intervals, in consultation with the Victorian Department of Jobs, Precincts and Regions. We are currently implementing our 2017–2021 Plan.

Highlights include continuing to provide free dog training events to dog owners in the municipality and highlighting dog behaviour in public places and parks. We investigated and acted upon unregistered and non-compliant domestic animal businesses in the municipality. We also implemented agreements with vet clinics to reunite cats and dogs with their owners more efficiently during the COVID-19 pandemic.

Food Act 1984
In accordance with section 7E of the Food Act 1984, we are required to publish a summary of any ministerial directions received during the financial year. We did not receive any ministerial directions during 2019–20.
**Freedom of Information Act 1982**

The *Freedom of Information Act 1982* (Vic) was created to promote openness, accountability and transparency in Victorian government agencies by giving members of the public the right to access government information. This allows people to request access to documents created by City of Melbourne and those supplied to us by external organisations and individuals.

In 2019–20, 88 applications were received by City of Melbourne. Of these, 67 applications met the criteria of a valid request and were processed in accordance with the Act. Despite officers providing assistance to applicants, 19 applications ultimately did not comply with section 17 of the Act and therefore could not be processed. The remaining two requests were transferred to other agencies.

**Privacy and Data Protection Act 2014**

Standards set out by Victoria’s *Privacy and Data Protection Act 2014* and our Privacy Policy Statement control how we manage personal information. Privacy compliance is included in our staff induction program. We have a dedicated privacy team to help staff and members of the public with privacy-related queries or issues. No complaints from regulatory bodies were received in 2019–20.

**Development Contributions Plan (DCP) Levies**

Total DCP levies received in 2019–20

<table>
<thead>
<tr>
<th>DCP and year approved</th>
<th>Levies received in 2019–20 $</th>
</tr>
</thead>
<tbody>
<tr>
<td>DCPO2 Macaulay Urban Renewal Area (Interim) (2017)</td>
<td>$1,022,403.28</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,022,403.28</strong></td>
</tr>
</tbody>
</table>

**Total DCP contributions received and expended (for DCPs approved after 1 June 2016)**

<table>
<thead>
<tr>
<th>DCP and year approved</th>
<th>Total levies received $</th>
<th>Total levies expended $</th>
<th>Total works-in-kind accepted $</th>
<th>Total DCP contributions received (levies and works-in-kind) $</th>
</tr>
</thead>
<tbody>
<tr>
<td>DCPO2 Macaulay Urban Renewal Area (Interim) (2017)</td>
<td>$1,022,403.28</td>
<td>$0</td>
<td>$0</td>
<td>$1,022,403.28</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,022,403.28</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Public Interest Disclosure Act 2012**

To access our procedures, visit melbourne.vic.gov.au and enter ‘public interest disclosures’ in the search box.

During 2019–20 no disclosures were notified to the Independent Broad-based Anti-corruption Commission.

**Road Management Act 2004**

In accordance with section 22 of Victoria’s *Road Management Act 2004*, a council must publish a copy or summary of any ministerial direction in its annual report. We did not receive any ministerial direction during 2019–20.

**Planning and Environment Act 1987**

In accordance with section 46GM and 46QD of the *Planning and Environment Act 1987*, a council that is a collecting or development agency must prepare and give a report to the Minister for Planning on infrastructure and development contributions including levies and works in kind. The report must be published in the council’s annual report.
Documents available for inspection

The Local Government Act 1989 and Local Government (General) Regulations 2015 require us to keep certain statutory registers and documents, most of which can be viewed at melbourne.vic.gov.au or, in certain cases, on application. Details on how to obtain information and documents can be found in the ‘About Council’ section of our website, or by making a request in person at the Melbourne Town Hall Administrative Building, 120 Swanston Street, Melbourne during office hours.

Registers required to be made available for public inspection:

- Details of overseas or interstate travel (with the exception of interstate travel by land for less than three days) undertaken in an official capacity by councillors or any City of Melbourne staff member in the previous 12 months, including the names of the councillors or members of staff and the dates, destination, purpose and total cost of the overseas or interstate travel, including accommodation costs.

- Agendas for and minutes of ordinary and special meetings held in the previous 12 months kept under section 93 of the Act except if the agendas or minutes relate to parts of meetings which have been closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act, or have been closed to members of the public under section 66 of the Local Government Act 2020 and are confidential information within the meaning of section 3(1) of that Act.

- Minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months except if the minutes relate to parts of meetings that have been closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act, or have been closed to members of the public under section 66 of the Local Government Act 2020 and are confidential information within the meaning of section 3(1) of that Act.

- A register of delegations kept under sections 87 and 98 of the Act, including the dates on which the last reviews under sections 86(6) and 98(6) of the Act took place.

- Details of all leases involving land entered into by the Council as lessor, including the details of the lessee and the terms and value of the lease.

- A register of authorised officers appointed under section 224 of the Act.

- A list of donations and grants made by the Council during the financial year, including the names of persons or bodies which have received a donation or grant and the amount of each donation or grant.

- Election campaign donations.

- Council also maintains a number of non-statutory registers which can be found at melbourne.vic.gov.au

Additional registers and information made available on our website:

- Chief Executive Officer’s employment contract.

- Details of current allowances fixed for the lord mayor and councillors under section 74 or 74A of the Act.

- Senior officers’ remuneration (at 31 December and 30 June), set out in a list that states:

  (a) Ranges of remuneration of senior officers, where the difference between the lower amount and the higher amount in each range must not exceed $10,000.

  (b) The number of senior officers whose total annual remuneration falls within the ranges referred to in subparagraph (a).

- A list of all special committees established and the purpose for which each committee was established.

- A list of all special committees established which were abolished or ceased to function during the financial year.

- Submissions received in accordance with section 223 of the Act during the previous 12 months.

- Travel by non-City of Melbourne passengers.

- Register of Councillor Conflicts of Interest (declarations made in open sessions of Council and Future Melbourne Committee meetings).

- A list of contracts valued at $150,000 or more for the purchase of goods and services, entered into during the financial year without first engaging in a competitive process; and which are not contracts referred to in section 186(5) or (5A) of the Act.

- List of land and building assets valued at more than $2.5 million.

- A list of the names of the organisations of which the Council was a member during the financial year and details of all membership fees and other amounts and services provided by the Council.

- List of authorised officers under section 188 of the Planning and Environment Act 1987.

- Councillor Gift Register.

- Schedule of Councillor access to event tickets.
Subsidiaries and trusts
Citywide Service Solutions Pty Ltd – a company established to provide contract services on a competitive basis to local government and other public and private sector clients.

Enterprise Melbourne Pty Ltd – a company established to hold the registration for the Enterprise Melbourne Tianjin Representative Office, Tianjin, China.

Melbourne Digital Enterprises Pty Ltd – a company established to explore opportunities to develop and deliver IT and digital services for the local government sector (currently not trading).

Queen Victoria Market Pty Ltd – a company established to manage and operate the Queen Victoria Market.

City of Melbourne has an interest in other entities including:

Regent Management Company Limited – shared with the Victorian Government, City of Melbourne has a 50 per cent interest in this company. It was established to manage the historic Regent Theatre in Collins Street, Melbourne.

MAPS Group Limited trading as Procurement Australia – City of Melbourne is the majority shareholder of this company.

COVID-19 response to attendance at Council and Committee meetings
As part of our efforts to contain the spread of COVID-19 and pursuant to the provisions sections 394 and 395 of the Local Government Act 2020, Council and Committee meetings were held online from late April.

Council and Committee meetings were streamed live and members of the public were encouraged to follow the live stream on melbourne.vic.gov.au

Audio and video recordings were also published on the website following each meeting.

City of Melbourne developed the following options to allow community members to participate virtually in Future Melbourne Committee meetings:

In relation to public questions at Committee meetings:

• Members of the public could submit their public question via an online link on melbourne.vic.gov.au Public questions received in writing were read out by the Chair of the meeting and a response was provided at the meeting, or the question was taken on notice and a response provided later.

• Members of the public could register via the online link on melbourne.vic.gov.au if they wished to join the meeting (via phone or Zoom) to ask their question live.

In relation to submissions:

• Members of the public could continue to submit written submissions via the online link on melbourne.vic.gov.au

• Members of the public could register via the online link on melbourne.vic.gov.au if they wished to join the Committee meeting (via phone or Zoom) to make their submission/presentation (up to three minutes) live.

Participating in Council
City of Melbourne welcomes community and stakeholder attendance and participation at Council and Committee meetings. Any person may submit an item of correspondence (to Council or Committee) or a request to address Committee with respect to an item listed on an agenda.

Members of the public may also ask questions (no greater than 90 seconds in duration) at ordinary Committee meetings. A 15-minute period is provided for questions at the beginning and end of the meeting.

Records of meetings, meeting dates and times and information on how to interact with the Council are available at melbourne.vic.gov.au/committees
In 2019–20, Melbourne City Council included the following elected representatives. The profiles outlined below reflect membership of those bodies and committees that were operating during this time.

**OUR COUNCILLORS**

The Lord Mayor is Chair of meetings of the Melbourne City Council and Chair of the Future Melbourne (Major Projects) Committee and Chair of the Future Melbourne (Major Events) Committee. The Lord Mayor also represents City of Melbourne on the following committees and external organisations:

- Amendment C309 West Melbourne Structure Plan Committee
- C40 Global Mayors COVID-19 Recovery Taskforce
- C40 Cities Climate Leadership Group
- Chief Executive Officer Employment Matters Committee
- Council of Capital City Lord Mayors
- Fishermans Bend Mayor’s Forum
- Honorary Patron of the Lord Mayor’s Charitable Foundation
- Legal Proceedings Committee
- Local Government Mayoral Advisory Group
- Melbourne Art Trust
- Trustee of the Shrine of Remembrance
- Queen Victoria Market Committee of Trustees.

Deputy Lord Mayor Arron Wood is Chair of the Future Melbourne (Finance and Governance) Committee and Deputy Chair of the Future Melbourne (Environment) Committee. The Deputy Lord Mayor also represents City of Melbourne on the following committees and external organisations:

- Audit and Risk Committee
- Chief Executive Officer Employment Matters Committee
- Committee for Melbourne
- Melbourne Art Trust
- Melbourne Sustainable Society Institute Advisory Board
- Victorian Local Governance Association.

Lord Mayor
Sally Capp

Elected in May 2018 as Lord Mayor of Melbourne and was the first woman to be directly elected as Lord Mayor.

Deputy Lord Mayor
Arron Wood AM

Elected in 2012 as a Councillor and elected in 2016 as Deputy Lord Mayor.
Councillor Nicolas Frances Gilley MBE
Elected in March 2017.

Councillor Nicolas Frances Gilley is Chair of the Future Melbourne (Transport) Committee and Chair of the Future Melbourne (Aboriginal City) Committee. Councillor Frances Gilley also represents City of Melbourne on the following committees and external organisations:

- Amendment C309 West Melbourne Structure Plan Committee
- Gaming Planning Provisions Committee
- Legal Proceedings Committee
- Metropolitan Transport Forum.

Councillor Rohan Leppert
First elected in 2012 and re-elected in 2016.

Councillor Rohan Leppert is Chair of the Future Melbourne (Arts, Culture and Heritage) Committee, and Deputy Chair of the Future Melbourne (Planning) Committee and the Future Melbourne (Transport) Committee. Councillor Leppert also represents City of Melbourne on the following committees and external organisations:

- Gaming Planning Provisions Committee
- Legal Proceedings Committee
- Melbourne Art Trust
- Municipal Association of Victoria (Board member)
- Queen Victoria Market Committee of Trustees
- Victorian Local Governance Association (alternate delegate).

Councillor Philip Le Liu
Elected in 2016.

Councillor Philip Le Liu is Chair of the Future Melbourne (International Engagement) Committee, and Deputy Chair of the Future Melbourne (Arts, Culture and Heritage) Committee and the Future Melbourne (Knowledge City). Councillor Le Liu also represents City of Melbourne on the following committees and external organisations:

- Amendment C309 West Melbourne Structure Plan Committee
- Audit and Risk Committee
- Destination Melbourne
- Gaming Planning Provisions Committee.
Councillor Kevin Louey is Chair of the Future Melbourne (Prosperous City) Committee. Councillor Louey also represents City of Melbourne on the following committees and external organisations:

- Business Partner City (BPC) Network
- Enterprise Melbourne Pty Ltd.

Councillor Cathy Oke is Chair of the Future Melbourne (Environment) Committee, and Deputy Chair of the Future Melbourne (Finance and Governance) Committee and the Future Melbourne (Aboriginal City) Committee. Councillor Oke represents City of Melbourne on the following committees and external organisations:

- Amendment C309 West Melbourne Structure Plan Committee
- Gaming Planning Provisions Committee
- International Council for Local Environment Initiatives (ICLEI) - Local Governments for Sustainability. Councillor Oke is First Vice President and a member of the Global Executive Committee
- Parks and Gardens Advisory Committee
- Yarra Park Advisory Committee.

Councillor Beverley Pinder-Mortimer is Chair of the Future Melbourne (People City) Committee, and Deputy Chair of the Future Melbourne (Small Business, Retail and Hospitality) Committee and the Future Melbourne (International Engagement) Committee. Councillor Pinder-Mortimer also represents City of Melbourne on the following committees and external organisations:

- Chief Executive Officer Employment Matters Committee
- Disability Advisory Committee
- Family and Children’s Advisory Committee
- Homelessness Advisory Committee.

Councillor Riley is Chair of the Future Melbourne (Small Business, Retail and Hospitality) Committee, and Deputy Chair of the Future Melbourne (Prosperous City) Committee and the Future Melbourne (Major Events) Committee. Councillor Riley also represents City of Melbourne on the following committees and external organisations:

- Australian Intercultural Society
- Enterprise Melbourne Pty Ltd
- Metropolitan Local Government Waste Forum
- Procurement Australia
- RMIT School of Fashion and Textiles Industry Advisory Group.

Councillor Nicholas Reece is Chair of the Future Melbourne (Planning) Committee and Deputy Chair of the Future Melbourne (Major Projects) Committee. Councillor Reece also represents City of Melbourne on the following committees and external organisations:

- Chief Executive Officer Employment Matters Committee
- Inner Melbourne Action Plan (IMAP) Committee.

Councillor Jackie Watts is Chair of the Future Melbourne (Knowledge City) Committee and Deputy Chair of the Future Melbourne (People City) Committee. Councillor Watts also represents City of Melbourne on the following committees and external organisations:

- Amendment C309 West Melbourne Structure Plan Committee
- Association of Bayside Municipalities
- Disability Advisory Committee
- Family and Children’s Advisory Committee
- Gaming Planning Provisions Committee
- Homelessness Advisory Committee
- Queen Victoria Market Committee of Trustees
- Victorian Local Government Women’s Charter.
Our councillors

Councillor allowances

Councillors are paid an allowance set by the Victorian Government. This allowance is paid in recognition of the demands placed on councillors in carrying out their civic and statutory duties; for their work on policy development, as spokespersons on community matters and as Council representatives in Melbourne in Australia and overseas.

The allowances are:

- Lord Mayor – $200,870
- Deputy Lord Mayor – $100,434
- Councillors – $47,165

Councillors are also provided with a range of services and support as described in the Councillor Expenses and Resources Guidelines.

Councillor expenses

Councillors incur expenses in the course of fulfilling their roles. Expenditure is regulated by the Councillor Expenses and Resources Guidelines, revised in March 2017 and consistent with section 75 of the Local Government Act 1989. Councillor expenses are reported in detail every quarter on melbourne.vic.gov.au

In accordance with section 75 of the Local Government Act 1989, Council is required to reimburse a councillor for expenses incurred whilst performing his or her duties as a councillor. Council is also required to adopt and maintain a policy in relation to the reimbursement of expenses for councillors. The policy provides guidance for the payment of reimbursements of expenses and the provision of resources, facilities and other support to the lord mayor and councillors to enable them to discharge their duties. Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each councillor and member of a council committee.

The details of the expenses including reimbursement of expenses for each councillor and member of a council committee are set out in the table following.

Expense categories

1. Conferences, functions and training

This category covers registration fees associated with attendance by Councillors at local conferences, functions, seminars and one-off or short-term training courses. These are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which impact on the role of Councillors and the City of Melbourne in general. This category also includes memberships and subscriptions to bodies and organisations whose activities are relevant to role of Councillors and a capital city council.

2. Travel – local

This category covers costs associated with assisting Councillors in meeting the transport costs incurred in attending meetings, functions and other commitments within and outside the municipality. This comprises use of taxi service, reimbursement for use of private vehicle while conducting Council business, car parking fees, access to bicycles, the provision of car parking permits, e-tags and use of Council fleet vehicles as described in the Councillor Expenses and Resources Guidelines. This category also comprises costs associated with accommodation and incidentals incurred when travelling on Council business in outer metropolitan Melbourne and regional Victoria.

3. Communication

This category covers communication costs associated with ensuring that Councillors are accessible and are able to communicate with constituents, stakeholders, other Councillors, Council officers and family members while conducting Council business. This category comprises costs associated with use of mobile phones, home phones, internet services and cards to mark cultural occasions and the festive season.

4. Functions external to Town Hall

In some cases, Councillors may need to use external hospitality services when conducting Council business outside Council offices. In doing so, Councillors seek reimbursement for expenses incurred. These expenses comprise costs associated with the provision of meals, refreshments and other entertainment (for Councillors and their guests) considered appropriate to the nature of Council business being conducted.

5. Carer expenses

Council will reimburse the cost of necessary carer expenses incurred by Councillors in the course of carrying out their duties. This covers childcare and other forms of care needed to support immediate family members.
Published councillor expense reports
Details of expenses incurred by councillors are published on melbourne.vic.gov.au on a quarterly basis. The following tables depict details of expenses incurred within the year 2019–20. The tables are grouped by leadership team (lord mayor and deputy lord mayor) and councillors.

Leadership Team – Period 1 July 2019 to 30 June 2020

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Conferences, functions and training</th>
<th>Travel local</th>
<th>Communication</th>
<th>Functions external to Town Hall</th>
<th>Carer expenses</th>
<th>Total expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lord Mayor Sally Capp</td>
<td>$0</td>
<td>$23,807.36</td>
<td>$3821.07</td>
<td>$83.74</td>
<td>$0</td>
<td>$27,712.17</td>
</tr>
<tr>
<td>Deputy Lord Mayor Arron Wood</td>
<td>$268.18</td>
<td>$14,579.39</td>
<td>$1602.35</td>
<td>$0</td>
<td>$0</td>
<td>$16,449.92</td>
</tr>
<tr>
<td>Category</td>
<td>$268.18</td>
<td>$38,386.75</td>
<td>$5423.42</td>
<td>$83.74</td>
<td>$0</td>
<td>$44,162.09</td>
</tr>
</tbody>
</table>

Councillors – Period 1 July 2019 to 30 June 2020

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Conferences, functions and training</th>
<th>Travel local</th>
<th>Communication</th>
<th>Functions external to Town Hall</th>
<th>Carer expenses</th>
<th>Total expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor Nicolas Frances Gilley</td>
<td>$0</td>
<td>$1316.41</td>
<td>$1026.41</td>
<td>$18.15</td>
<td>$0</td>
<td>$2360.97</td>
</tr>
<tr>
<td>Councillor Philip Le Liu</td>
<td>$9886.00</td>
<td>$1735.94</td>
<td>$1286.30</td>
<td>$7.27</td>
<td>$0</td>
<td>$12,915.51</td>
</tr>
<tr>
<td>Councillor Rohan Leppert</td>
<td>$0</td>
<td>$2575.16</td>
<td>$1394.10</td>
<td>$0</td>
<td>$0</td>
<td>$3969.26</td>
</tr>
<tr>
<td>Councillor Kevin Louey</td>
<td>$513.64</td>
<td>$359.86</td>
<td>$2952.65</td>
<td>$0</td>
<td>$0</td>
<td>$3826.15</td>
</tr>
<tr>
<td>Councillor Cathy Oke</td>
<td>$0</td>
<td>$1377.20</td>
<td>$1217.36</td>
<td>$0</td>
<td>$0</td>
<td>$2594.56</td>
</tr>
<tr>
<td>Councillor Beverley Pinder-Mortimer</td>
<td>$1341.64</td>
<td>$1627.74</td>
<td>$1833.71</td>
<td>$57.28</td>
<td>$0</td>
<td>$4860.37</td>
</tr>
<tr>
<td>Councillor Nicholas Reece</td>
<td>$0</td>
<td>$222.97</td>
<td>$2055.77</td>
<td>$0</td>
<td>$0</td>
<td>$2278.74</td>
</tr>
<tr>
<td>Councillor Susan Riley</td>
<td>$195.00</td>
<td>$2207.14</td>
<td>$1236.27</td>
<td>$21.82</td>
<td>$0</td>
<td>$3660.23</td>
</tr>
<tr>
<td>Councillor Jackie Watts</td>
<td>$268.18</td>
<td>$1155.16</td>
<td>$1076.38</td>
<td>$328.87</td>
<td>$0</td>
<td>$2828.59</td>
</tr>
<tr>
<td>Category</td>
<td>$12,204.46</td>
<td>$12,577.58</td>
<td>$14,078.95</td>
<td>$433.39</td>
<td>$0</td>
<td>$39,294.38</td>
</tr>
</tbody>
</table>
Council special committees

As well as Council meetings, Melbourne City Council has six special committees:

1. Future Melbourne Committee (meets twice monthly)
   
   This Committee has delegated powers, duties and functions directly relating to, or ancillary to, all aspects of our activities. All Councillors participate in the Committee. The Committee’s terms of reference are grouped into 13 themes or portfolios:
   
   • Aboriginal City
   • Arts, Culture and Heritage
   • Environment
   • Finance and Governance
   • International Engagement
   • Knowledge City
   • Major Events
   • Major Projects
   • People City
   • Planning
   • Prosperous City
   • Small Business, Retail and Hospitality
   • Transport.

2. Inner Melbourne Action Plan (meets quarterly)

   This Committee has delegated powers, duties and functions directly relating to, or ancillary to, overseeing implementation of the Inner Melbourne Action Plan 2016-2026. The Committee comprises representatives from the local governments of Melbourne, Port Phillip, Stonnington, Yarra and Maribyrnong.

3. Chief Executive Officer Employment Matters Committee

   This Committee has delegated powers, duties and functions directly related to employment matters relating to the Chief Executive Officer. The Committee has an independent Chair and comprises the Lord Mayor, the Deputy Lord Mayor and two Councillors and makes recommendations to Council.

4. Legal Proceedings Committee

   This Committee has delegated powers, duties and functions of the Council to make decisions on matters referred to the Committee by the Chief Executive Officer, in respect to Supreme Court proceedings by Robert Doyle against the Council or its officers and any related proceedings.

5. Gaming Planning Provisions Committee

   This Committee has delegated powers, duties and functions of the Council to make decisions of an advisory nature in respect to Planning Scheme Amendment C307.

6. Amendment C309 West Melbourne Structure Plan Committee

   This Committee has the delegated powers, duties and functions of the Council to make decisions of an advisory nature in respect to Planning Scheme Amendment C309 West Melbourne Structure Plan, subject to the limitations contained in the Local Government Act 1989 and the Planning and Environment Act 1987.
## Council and committee meeting attendance

Period 1 July 2019 to 30 June 2020

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Melbourne City Council meetings (total 15)</th>
<th>Future Melbourne Committee meetings (total 21)</th>
<th>Inner Melbourne Action Plan Committee meetings (total 4)</th>
<th>Chief Executive Officer Employment Matters Committee meetings (total 3)</th>
<th>Legal Proceedings Committee meeting (total 1)</th>
<th>Gaming Planning Provisions Committee meeting (total 1)</th>
<th>Amendment C309 West Melbourne Structure Plan Committee meeting (total 1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lord Mayor Sally Capp</td>
<td>14</td>
<td>20</td>
<td>Not a member</td>
<td>3</td>
<td>1</td>
<td>Not a member</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Lord Mayor Arron Wood</td>
<td>14</td>
<td>18</td>
<td>Not a member</td>
<td>3</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
</tr>
<tr>
<td>Councillor Nicolas Frances Gilley</td>
<td>12</td>
<td>16</td>
<td>Not a member</td>
<td>Not a member</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Councillor Philip Le Liu</td>
<td>14</td>
<td>19</td>
<td>Not a member</td>
<td>Not a member</td>
<td>1</td>
<td>1</td>
<td>Not a member</td>
</tr>
<tr>
<td>Councillor Rohan Leppert</td>
<td>14</td>
<td>21</td>
<td>Not a member</td>
<td>Not a member</td>
<td>1</td>
<td>1</td>
<td>Not a member</td>
</tr>
<tr>
<td>Councillor Kevin Louey</td>
<td>14</td>
<td>19</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
</tr>
<tr>
<td>Councillor Cathy Oke</td>
<td>10</td>
<td>17</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Councillor Beverley Pinder- Mortimer</td>
<td>11</td>
<td>20</td>
<td>Not a member</td>
<td>3</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
</tr>
<tr>
<td>Councillor Nicholas Reece</td>
<td>14</td>
<td>20</td>
<td>2</td>
<td>3</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
</tr>
<tr>
<td>Councillor Susan Riley</td>
<td>12</td>
<td>19</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
</tr>
<tr>
<td>Councillor Jackie Watts</td>
<td>11</td>
<td>15</td>
<td>Not a member</td>
<td>Not a member</td>
<td>Not a member</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>
Elected by the community, Melbourne City Council is the decision-making body that sets the strategic direction and policy of the municipality.

The Council delivers:

- the four-year Council Plan, which sets out what the Council will achieve during its four-year term to further the community vision
- the Municipal Public Health and Wellbeing Plan, which describes how the Council will promote the health and wellbeing of the community
- the Annual Plan and Budget, which describes the Council’s key objectives and activities for each 12-month period.

The administration, headed by a CEO appointed by the Council, delivers the vision of the elected Council.

This is done by:

- providing advice to the Council in a timely manner
- resourcing the administration to deliver the results sought by the Council
- complying with the statutory responsibilities required under legislation
- delivering services to the community required under legislation or by the Council
- implementing the decisions made by the Council.
OUR REPORTING FRAMEWORK

The following section ‘performance against our goals’ is divided into nine chapters, reflecting the nine goals that support our vision of being a bold, inspirational and sustainable city, as per the Council Plan 2017–2021.

How to read the following sections
Each goal chapter describes:

- outcomes City of Melbourne aims to achieve within its four-year term, according to the Council Plan 2017–2021 and our approach to help achieve these outcomes
- how well we performed during the last year, as measured by the indicators of progress towards the outcomes in the Council Plan
- major initiatives (activities of particular importance under each goal, as listed in the Annual Plan and Budget 2019–20)
- other initiatives (activities of particular importance under each goal, as listed in the Annual Plan and Budget 2019–20)
- initiatives that have contributed to the health and wellbeing priority areas
- initiatives implemented to achieve Council’s four-year outcomes, including whether they were completed or are ongoing.

Health and wellbeing priorities in this report
Many of the Council Plan outcomes, priorities and indicators also contribute to our health and wellbeing priority areas. Health and wellbeing priorities are indicated by a triangle • throughout the report.

Our indicators
City of Melbourne aims to achieve several outcomes against each goal over the four years of the Council Plan 2017–2021. We measure the performance of these outcomes by our indicators. These are divided into:

- City of Melbourne indicators – indicators that City of Melbourne is able to control and is accountable for.
- Municipal indicators – indicators we do not control but, together with our partners and the community, we seek to influence.

Due to the differences in data collection methodology and accountability across our indicator set there are some reporting period variations which should be noted. Where possible, all data is collected and reported on per financial year (July to June) or per the previous calendar year. Any exceptions to this approach have been noted against the relevant indicators. Some results from 2018-19 have been updated where data was finalised after the publication of the 2018-19 Annual Report.

This is the third year we have collected data on the Council Plan 2017–2021 indicators, and where possible, a brief comparative analysis between reporting years has been included.
Council Plan review

Every year the Council reviews the Council Plan in accordance with Section 125(7) of the Local Government Act 1989 to ‘consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan.’

The Council may make adjustments it considers appropriate to the Council Plan outcomes, priorities or indicators following an opportunity for the public to make submissions through a 28-day statutory consultation process, in accordance with the Act.

In 2019, the Council endorsed amendments to the Council Plan 2017-2021, relating specifically to a minority of indicators used to monitor the progress on the plan. The indicators amended included those that could not be accurately reported as originally worded due to data limitations or problems with their framing. Eleven indicators were replaced with a better alternative and six indicators were removed. Removing these indicators did not affect Council’s ability to report progress as the Council Plan outcomes are supported by the remaining indicators.

<table>
<thead>
<tr>
<th>Goal</th>
<th>Indicator removed</th>
</tr>
</thead>
<tbody>
<tr>
<td>A city that cares for its environment</td>
<td>A decrease in residential and street litter bin collections.</td>
</tr>
<tr>
<td>A city for people</td>
<td>The percentage of international students surveyed who value the impacts of City of Melbourne programs in improving integration and quality of life while in Melbourne.</td>
</tr>
<tr>
<td>A city for people</td>
<td>The proportion of people who sleep rough who are assisted through housing related or other support services.</td>
</tr>
<tr>
<td>A connected city</td>
<td>The level of footpath congestion.</td>
</tr>
<tr>
<td>A city planning for growth</td>
<td>The percentage of residents that can access the community facilities and services they need within a 15-20 minute walk of their home.</td>
</tr>
<tr>
<td>A city with an Aboriginal focus</td>
<td>The number of non-Aboriginal enterprises contracted by City of Melbourne that contribute to employment for Aboriginal and Torres Strait Islander peoples.</td>
</tr>
</tbody>
</table>

Our reporting framework

The City of Melbourne’s Annual Report content is substantially determined by the requirements of the Local Government Act 1989, the Local Government (Planning and Reporting) Regulations 2014, our Council Plan 2017-2021, Local Government Victoria’s Better Practice Guide and the Local Government Performance Reporting Framework. The Framework is a mandatory system of performance reporting for all Victorian councils and promotes transparency and accountability in the local government sector. It is made up of 66 measures across three indicator areas covering service performance, financial performance and sustainable capacity. It also includes a governance and management checklist of 24 items which together build a comprehensive picture of council performance, details of which can be found later in this report.