

Management report to Council

Agenda item 6.3

Schedule of Council and Future Melbourne Committee meetings 2017

Council

Presenter: Keith Williamson, Manager Governance and Legal

29 November 2016

Purpose and background

1. The purpose of this report is to consider the dates, times and venues for meetings of the Council and its Future Melbourne Committee (FMC) for 2017.
2. The Council, on 29 September 2015, approved meeting dates for the Council and Committee meetings up to the end of December 2016. The FMC ratified the Committee meeting dates on 6 October 2015.
3. The FMC on 17 November 2015 subsequently approved a revised schedule for 2016. This change was enacted to allow the second FMC meeting to be scheduled in week 3, rather than week 2.

Key issues

4. The schedule (refer Attachment 2) should be approved at the 29 November 2016 Council meeting:
 - 4.1. to allow for ratification of the meeting dates by the FMC in December
 - 4.2. in order that appropriate public notice can be given.
5. The schedule can be amended by resolution of the Council as necessary.
6. Typically FMC meetings are scheduled on the first and third Tuesdays of the month and Council meetings are scheduled on the last Tuesday of the month. Due to ANZAC Day falling on Tuesday 25 April the FMC meeting scheduled to be held on that date will now convene on Wednesday 26 April. Due to the Melbourne Cup holiday, FMC meetings will be held on the second and third Tuesday in November 2017.

Recommendation from management

7. That Council approves the schedule of Council and Committee meeting dates for 2017 as detailed in Attachment 2 to the management report.

Attachments:

1. Supporting Attachment (page 2 of 4)
2. Schedule of Council and Future Melbourne Committee meeting 2017 (page 3 of 4)

Supporting Attachment

Legal

1. The schedule of Council meetings is proposed in accordance with *Council's Conduct of Meetings Local Law 2010*.
2. Section 87(4) of the *Local Government Act 1989* provides that a Special Committee composed solely of Councillors must be held at a time and place determined by the Committee. It is noted the Committee will be presented with its own schedule for ratification.

Finance

3. There are no direct financial implications arising from the recommendation in this report.

Conflict of interest

4. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Stakeholder consultation

5. There is no requirement to consult with external stakeholders.

Relation to Council policy

6. The recommendation within this report aligns with priorities and goals as identified in the Council Plan 2013-17 and the *Conduct of Meetings Local Law 2010*.

Environmental sustainability

7. This proposal has no significant impact on environmental sustainability.

Schedule of Council and Future Melbourne Committee meetings 2017

February		
Future Melbourne Committee	Tuesday 7 February	5.30pm
Future Melbourne Committee	Tuesday 21 February	5.30pm
Council	Tuesday 28 February	5.30pm
March		
Future Melbourne Committee	Tuesday 7 March	5.30pm
Future Melbourne Committee	Tuesday 21 March	5.30pm
Council	Tuesday 28 March	5.30pm
April		
Future Melbourne Committee	Tuesday 4 April	5.30pm
Future Melbourne Committee	Tuesday 18 April	5.30pm
Council	Wednesday 26 April	5.30pm
May		
Future Melbourne Committee	Tuesday 2 May	5.30pm
Future Melbourne Committee	Tuesday 16 May	5.30pm
Council	Tuesday 30 May	5.30pm
June		
Future Melbourne Committee	Tuesday 6 June	5.30pm
Future Melbourne Committee	Tuesday 20 June	5.30pm
Council	Tuesday 27 June	5.30pm
July		
Future Melbourne Committee	Tuesday 4 July	5.30pm
Future Melbourne Committee	Tuesday 18 July	5.30pm
Council	Tuesday 25 July	5.30pm
August		
Future Melbourne Committee	Tuesday 1 August	5.30pm
Future Melbourne Committee	Tuesday 15 August	5.30pm
Council	Tuesday 29 August	5.30pm
September		
Future Melbourne Committee	Tuesday 5 September	5.30pm
Future Melbourne Committee	Tuesday 19 September	5.30pm
Council	Tuesday 26 September	5.30pm
October		
Future Melbourne Committee	Tuesday 3 October	5.30pm
Future Melbourne Committee	Tuesday 17 October	5.30pm
Council	Tuesday 31 October	5.30pm

November		
Future Melbourne Committee	Tuesday 14 November	5.30pm
Future Melbourne Committee	Tuesday 21 November	5.30pm
Council	Tuesday 28 November	5.30pm
December		
Future Melbourne Committee	Tuesday 5 December	5.30pm
Future Melbourne Committee	Tuesday 12 December	5.30pm
Council	Tuesday 19 December	5.30pm