

Management report to Council

Agenda item 6.2

Schedule of Council and Committee meetings 2014

**Council
29 October 2013**

Presenter: Keith Williamson, Manager Governance Services

Purpose and background

1. The purpose of this report is to consider the dates, times and venues for meetings of the Council and its Future Melbourne Committee for 2014.
2. The Council, on 27 November 2012, approved meeting dates for the Council and Committee meetings up to the end of December 2013.

Key issues

3. The schedule (refer Attachment 2) should be approved at the 29 October 2013 Council meeting:
 - 3.1. to allow for ratification of the meeting dates by the Future Melbourne Committee
 - 3.2. in order that appropriate public notice can be given.
4. The schedule can be amended by resolution of the Council as necessary.
5. Typically Future Melbourne Committee meetings are scheduled on the first and second Tuesdays of the month. Due to Melbourne Cup holiday, Committee meetings will be held on the second and third Tuesday of November 2014.
6. The Docklands Coordination Committee meets once each year on the third Tuesday in September.

Recommendation from management

7. That Council approves the schedule of Council and Committee meeting dates for 2014 as detailed in Attachment 2 to the management report.

Attachments:

1. Supporting Attachment
2. Schedule of Council and Committee meetings 2014

Supporting Attachment

Legal

1. The schedule of Council meetings is proposed in accordance with Council's *Conduct of Meetings Local Law 2010*.
2. Section 87(4) of the *Local Government Act 1989* provides that a Special Committee composed solely of Councillors must be held at a time and place determined by the Committee. It is noted the Committee will be presented with its own schedule for ratification.

Finance

3. There are no direct financial implications arising from the recommendation in this report.

Conflict of interest

4. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Stakeholder consultation

5. There is no requirement to consult with external stakeholders.

Relation to Council policy

6. The recommendation within this report aligns with priorities and goals as identified in the Council Plan 2013-17 and the *Conduct of Meetings Local Law 2010*.

Environmental sustainability

7. This proposal has no significant impact on environmental sustainability.



Schedule of Council and Committee meetings 2014

February		
Future Melbourne Committee	Tuesday 4 February	5:30pm
Future Melbourne Committee	Tuesday 11 February	5:30pm
Council	Tuesday 25 February	5:30pm
March		
Future Melbourne Committee	Tuesday 4 March	5:30pm
Future Melbourne Committee	Tuesday 11 March	5:30pm
Council	Tuesday 25 March	5:30pm
April		
Future Melbourne Committee	Tuesday 1 April	5:30pm
Future Melbourne Committee	Tuesday 8 April	5:30pm
Council	Tuesday 29 April	5:30pm
May		
Future Melbourne Committee	Tuesday 6 May	5:30pm
Future Melbourne Committee	Tuesday 13 May	5:30pm
Council	Tuesday 27 May	5:30pm
June		
Future Melbourne Committee	Tuesday 3 June	5:30pm
Future Melbourne Committee	Tuesday 10 June	5:30pm
Council	Tuesday 24 June	5:30pm
July		
Future Melbourne Committee	Tuesday 1 July	5:30pm
Future Melbourne Committee	Tuesday 8 July	5:30pm
Council	Tuesday 29 July	5:30pm
August		
Future Melbourne Committee	Tuesday 5 August	5:30pm
Future Melbourne Committee	Tuesday 12 August	5:30pm
Council	Tuesday 26 August	5:30pm
September		
Future Melbourne Committee	Tuesday 2 September	5:30pm
Future Melbourne Committee	Tuesday 9 September	5:30pm
Council	Tuesday 30 September	5:30pm

October		
Future Melbourne Committee	Tuesday 7 October	5:30pm
Future Melbourne Committee	Tuesday 14 October	5:30pm
Council	Tuesday 28 October	5:30pm
November		
Future Melbourne Committee	Tuesday 11 November	5:30pm
Future Melbourne Committee	Tuesday 18 November	5:30pm
Council	Tuesday 25 November	5:30pm
December		
Future Melbourne Committee	Tuesday 2 December	5:30pm
Future Melbourne Committee	Tuesday 9 December	5:30pm
Council	Tuesday 16 December	5:30pm

Notes:

Meetings are held in the following locations:

- Future Melbourne Committee – Council Meeting Room, Level 2, Melbourne Town Hall Administration Building.
- Council – Council Chamber with access via public gallery Level 3, Melbourne Town Hall Administration Building.

To view meeting agendas and reports please visit www.melbourne.vic.gov.au/committees

Any enquiries in relation to this schedule and Council meetings in general should be directed to Council's Customer Contact Centre on 9658 9658.

Public holidays 2014:

<ul style="list-style-type: none"> • New Year's Day – Wednesday 1 January 2014 • Australia Day – Monday 27 January 2014 (substitute for Sunday 26 January) • Labour Day – Monday 10 March 2014 • Good Friday – Friday 18 April 2014 • Easter Monday – Monday 21 April 2014 	<ul style="list-style-type: none"> • ANZAC Day – Friday 25 April 2014 • Queen's Birthday – Monday 9 June 2014 • Melbourne Cup Day – Tuesday 4 November 2014 • Christmas Day – Thursday 25 December 2014 • Boxing Day – Friday 26 December 2014
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