

FUTURE MELBOURNE (FINANCE AND GOVERNANCE) COMMITTEE REPORT

Agenda Item 5.9

**PROPOSED TRAVEL BY DEPUTY LORD MAYOR SUSAN RILEY:
SYDNEY, SEPTEMBER 2012**

4 September 2012

Presenter: Steve Nagle, Manager Events Melbourne

Purpose and background

1. The purpose of this report is to seek Committee approval for Deputy Lord Mayor Susan Riley to travel to Sydney to attend the Australian Event Awards (the Awards) for the period Thursday 13 September to Friday 14 September 2012.
2. The Awards are the pinnacle awards program for the events industry in Australia and recognise outstanding achievement in the areas of event development and management.
3. Management submitted an entry into the 2012 Awards in the following two categories for three City of Melbourne events:
 - 3.1. Best Community Event - 2012 Moomba Festival;
 - 3.2. Best Cultural, Arts or Music Event – 2011 Melbourne Music Week; and
 - 3.3. Best Cultural, Arts or Music Event – 2011 Melbourne Spring Fashion Week.
4. Winners will be announced at a gala dinner at the ANZ Stadium at Sydney Olympic Park on Thursday 13 September 2012.

Key issues

5. City of Melbourne was advised on 21 August by the Awards executive judging panel that the 2012 Moomba Festival is a finalist in the Best Community Event category in this year's awards.
6. The Awards presentation is an opportunity to network with the 'who's who' of the Australian events industry.
7. The total cost of travel is estimated at \$930, including airfare (\$350), accommodation (\$265), meals and incidentals for two days (\$315).
8. It is proposed that a member of staff also attend the event.

Recommendation from management

9. That the Future Melbourne Committee:
 - 9.1. nominate Deputy Lord Mayor Susan Riley to undertake travel to Sydney for the period Thursday 13 September to Friday 14 September 2012;
 - 9.2. approve an amount of \$930 to cover the travel costs of airfare (\$350), accommodation (\$265), meals and incidentals for two days (\$315); and
 - 9.3. note that the Deputy Lord Mayor will prepare a report to the Future Melbourne Committee within 14 days of the finalisation of travel.

Attachments:

1. Supporting Attachment

SUPPORTING ATTACHMENT

Finance

1. The total cost of travel is estimated at \$930, including airfare (\$350), accommodation (\$265), meals and incidentals for two days (\$315).
2. The estimated cost of \$930 for the proposed travel will be met from the existing budget allocation.

Conflict of interest

3. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Relation to Council policy

4. The Director City Business has confirmed that the travel proposal accords with the requirements of the travel guidelines outlined in the Councillor Expenses and Resources Guidelines.

Environmental sustainability

5. There is no significant impact on environmental sustainability. Carbon offsets will be purchased for all flights.