

Management report to Council

Agenda item 6.4

Schedule of Council and Future Melbourne Committee meetings 2022

Council

Presenter: Michael Tonta, Director Governance

14 December 2021

Purpose and background

1. The purpose of this report is to consider the dates, times and venues for meetings of the Council and its Future Melbourne Committee (FMC) for 2022.

Key issues

2. FMC meetings are generally scheduled on the first and third Tuesday of each month. Council meetings are generally held on the last Tuesday of each month.
3. It is proposed for the second FMC meeting of each month to be held at a community location within the municipality.
4. The schedule (refer Attachment 2) outlines the meeting dates for both Council and FMC, in addition to the proposed meeting location for the community FMC meetings.
5. Public notice of the meeting dates will be provided on the Council website. The meeting schedule can only be amended by resolution of the Council, as necessary.
6. The meeting dates for the National General Assembly of Local Government in 2022 have not been set yet, but it is likely that this will be held from 19 to 22 June 2022, which will not affect the scheduling of the June FMC meetings.
7. Due to the:
 - 7.1. Easter public holidays, FMC meetings will be held on the first and second Tuesday in April 2022.
 - 7.2. Melbourne Cup public holiday, the FMC meetings will be held on the second and fourth Tuesday in November 2022.

Recommendation from management

8. That Council approves the schedule of Council and Future Melbourne Committee meeting dates for 2022, as detailed in Attachment 2 to the management report.

Attachments:

1. Supporting Attachment (Page 2 of 4)
2. Schedule of Council and Future Melbourne Committee meetings 2022 (Page 3 of 4)

Supporting Attachment

Legal

1. The schedule of Council meetings is proposed in accordance with the Governance Rules, including the community locations for the second FMC meetings for each month.

Finance

2. The costs associated with the community FMC meetings can be accommodated within the operational budget.

Conflict of interest

3. No member of Council staff, or other person engaged under a contract, involved in advising in or preparing this report, has declared a general or material conflict of interest to the matter of the report.

Health and Safety

4. No Health and Safety issues or opportunities have been identified.

Stakeholder consultation

5. There is no requirement to consult with external stakeholders.

Relation to Council policy

6. This report aligns with the requirements outlined in the Governance Rules.

Environmental sustainability

7. This report has no significant impact on environmental sustainability.

Schedule of Council and Future Melbourne Committee meetings 2022

February		
Future Melbourne Committee	Tuesday 1 February	5.30pm
Future Melbourne Committee <i>Community Location: Carlton (Melbourne Connect)</i>	Tuesday 15 February	6.00pm
Council	Tuesday 22 February	5.30pm
March		
Future Melbourne Committee	Tuesday 1 March	5.30pm
Future Melbourne Committee <i>Community Location: West Melbourne (West Melbourne Baptist Community Centre)</i>	Tuesday 15 March	6.00pm
Council	Tuesday 29 March	5.30pm
April		
Future Melbourne Committee	Tuesday 5 April	5.30pm
Future Melbourne Committee <i>Community Location: Parkville (Treacy Centre)</i>	Tuesday 12 April	6.00pm
Council	Tuesday 26 April	5.30pm
May		
Future Melbourne Committee	Tuesday 3 May	5.30pm
Future Melbourne Committee <i>Community Location: Docklands (The Hub @ Docklands)</i>	Tuesday 17 May	6.00pm
Council	Tuesday 31 May	5.30pm
June		
Future Melbourne Committee	Tuesday 7 June	5.30pm
Future Melbourne Committee <i>Community Location: North Melbourne (Meat Market)</i>	Tuesday 14 June	6.00pm
Council	Tuesday 28 June	5.30pm
July		
Future Melbourne Committee	Tuesday 12 July	5.30pm
Future Melbourne Committee <i>Community Location: South Yarra TBC</i>	Tuesday 19 July	6.00pm
Council	Tuesday 26 July	5.30pm
August		
Future Melbourne Committee	Tuesday 2 August	5.30pm
Future Melbourne Committee <i>Community Location: East Melbourne (Pullman on Park)</i>	Tuesday 16 August	6.00pm
Council	Tuesday 30 August	5.30pm

September		
Future Melbourne Committee	Tuesday 6 September	5.30pm
Future Melbourne Committee <i>Community Location: Fisherman's Bend (Yarra's Edge)</i>	Tuesday 20 September	6.00pm
Council	Tuesday 27 September	5.30pm
October		
Future Melbourne Committee	Tuesday 4 October	5.30pm
Future Melbourne Committee <i>Community Location: Kensington (Kensington Town Hall)</i>	Tuesday 18 October	6.00pm
Council	Tuesday 25 October	5.30pm
November		
Future Melbourne Committee	Tuesday 8 November	5.30pm
Future Melbourne Committee <i>Community Location: Southbank (Clifton Freshwater Place)</i>	Tuesday 22 November	6.00pm
Council	Tuesday 29 November	5.30pm
December		
Future Melbourne Committee	Tuesday 6 December	5.30pm
Council	Tuesday 13 December	5.30pm

Council meetings and the first FMC of each month are held in the Melbourne Town Hall Administration Building.

The second FMC of each month will be held in different community locations, as detailed above. This will be subject to the directions by the State Government. If a meeting cannot be held at the community location due to restrictions imposed by the State Government, the meeting may be held at the Melbourne Town Hall Administration Building and would commence at 5.30pm, instead of 6pm.

Public Holidays 2022:

• New Year's Day – Monday 3 January	• Queen's Birthday – Monday 13 June
• Australia Day – Wednesday 26 January	• Friday before Grand Final Day - TBC
• Labour Day – Monday 14 March	• Melbourne Cup Day – Tuesday 1 November
• Good Friday – Friday 15 April	• Christmas Day – Tuesday 27 December (Substitute for Sunday 25 December)
• Easter Monday – Monday 18 April	• Boxing Day – Monday 26 December
• ANZAC Day – Monday 25 April	