



CITY OF MELBOURNE

Special Council Meeting

Minutes

**Meeting Number 28
Tuesday 4 September 2018
5pm**

**Council Chambers
Level 2
Melbourne Town Hall**

Present

Lord Mayor, Sally Capp
Deputy Lord Mayor, Arron Wood
Councillors Nicolas Frances Gilley
Councillor Philip Le Liu
Councillor Rohan Leppert
Councillor Kevin Louey
Councillor Cathy Oke
Councillor Beverley Pinder-Mortimer
Councillor Nicholas Reece
Councillor Susan Riley
Councillor Jackie Watts

Confirmed at the meeting of Council
on Tuesday 25 September 2018

1. Commencement of meeting and apologies

The meeting commenced at 5pm.

The Chair, Lord Mayor, Sally Capp, advised that:

- the meeting was being recorded and the audio would be made available on the City of Melbourne website before close of business tomorrow
- the agenda comprised of two reports from management
- no apologies had been received from Councillors.

2. Disclosures of conflicts of interest

The Chair, Lord Mayor, Sally Capp, advised that conflicts of interest would be disclosed as they arose.

Submissions/Correspondence

The Chair, Lord Mayor, Sally Capp, advised that no submissions had been received in accordance with the Council's *Meeting Procedures Code*.

3. Reports from management

There were two reports from management for consideration.

3.1 2017-18 Draft Consolidated Financial Statements and Performance Statement

The purpose of this report was to seek 'in principle' approval of the Council's draft Consolidated Financial Statements and Performance Statement for the year ended 30 June 2018 in accordance with sections 131 and 132 of the *Local Government Act 1989* (the Act) and to seek authorisation for two Councillors to certify the Statements in their final form after any changes recommended or agreed by the Auditor-General have been made, in accordance with section 132(5) of the Act.

Moved: Deputy Lord Mayor, Arron Wood

1. *That Council:*

- 1.1. *Approves in principle the 2017-18 Consolidated Financial Statements and Performance Statement.*
- 1.2. *Nominates and authorises the Lord Mayor, Sally Capp, and the Chair of the Finance and Governance portfolio, Deputy Lord Mayor Arron Wood, to certify and approve the Consolidated Financial Statements and Performance Statement in their final form after any changes recommended, or agreed with the Auditor General, have been made on behalf of Council.*
- 1.3. *Acknowledges the declaration made by the Chief Executive Officer and Principal Accounting Officer (Chief Financial Officer) which is provided in accordance with good governance principles and gives the Council greater surety of the information contained in the statements.*

Seconded: Cr Oke

The motion was put and carried unanimously with the following Councillors present: The Chair, Lord Mayor, Sally Capp, Deputy Lord Mayor, Arron Wood and Councillors Frances Gilley, Le Liu, Leppert, Louey, Oke, Pinder-Mortimer, Reece, Riley and Watts.

3.2 Councillor Code of Conduct enhancements and related policies

The purpose of this report was to seek Council endorsement of several policies currently referred to in Appendix 1 of the Councillor Code of Conduct.

Moved: Cr Leppert

1. *That Council:*

- 1.1. *Adopts the Councillor Occupational Health and Safety Policy (Attachment 2 of the report from management).*
- 1.2. *Adopts the Councillor Respectful Conduct Policy (Attachment 3 of the report from management).*
- 1.3. *Adopts the Councillor Fitness to Carry Out Duty Policy (Attachment 4 of the report from management).*
- 1.4. *Adopts the Terms of Reference for the Independent Respectful Conduct Advisor (Attachment 5 of the report from management).*
- 1.5. *Endorses the reviewed Councillor Code of Conduct (Attachment 6 of the report from management).*
- 1.6. *Authorises the Chief Executive Officer to make any further minor editorial changes to the Councillor policies as appropriate.*

Seconded: Deputy Lord Mayor, Arron Wood

The motion was put and carried unanimously with the following Councillors present: The Chair, Lord Mayor, Sally Capp, Deputy Lord Mayor, Arron Wood and Councillors Frances Gilley, Le Liu, Leppert, Louey, Oke, Pinder-Mortimer, Reece, Riley and Watts.

4. Closure of meeting

The Chair, Lord Mayor, Sally Capp, declared the meeting closed at 5.20pm.

Confirmed at the meeting of Council on Tuesday 25 September 2018.



Chair
Council

