

Management report to Council

Agenda item 6.3
Council
29 October 2013

Annual Report 2012–13

Presenter: Kathy Alexander, Chief Executive Officer

Purpose and background

1. This purpose of this report is to have Council consider the City of Melbourne Annual Report 2012–13 in accordance with its obligations under section 134 of the *Local Government Act 1989*, which are as follows:
 - 1) 'A Council must consider the annual report at a meeting of the Council.
 - 2) The meeting –
 - a) Must be held as soon as practicable but within the time required by the regulations, after the Council has sent the annual report to the Minister.
 - b) Must be advertised at least 14 days before the meeting is held in a public notice that states –
 - i. That the annual report will be discussed at the meeting.
 - ii. The place from which copies of the annual report can be obtained before the meeting.
 - c) Must be kept open to the public while the annual report is discussed.'
 2. The report was delivered to the Minister for Local Government on 27 September 2013.
 3. Public notice of the Council meeting to consider the annual report was given on Friday 11 October 2013 and included a list of locations where this publication could be obtained or viewed prior to the Council meeting.
 4. The City of Melbourne Annual Report 2012–13 is the final step in the statutory annual reporting process.

Key issues

5. The Annual Report 2012–13 documents Council's performance and signifies the completion of Council's work against the eight goals of the 2009–2013 Council Plan, as set out in the 2012–13 Annual Plan and Budget. A new Council Plan for 2013–2017 was adopted by the Council in June this year.

Recommendation from management

6. That Council notes that it has considered the City of Melbourne Annual Report 2012–13 in accordance with the *Local Government Act 1989*.

Attachments:

1. Supporting Attachment

Supporting Attachment

Legal

1. The report accurately identifies the requirements of section 134 of the *Local Government Act 1989* in respect to the annual report.

Finance

2. The annual report provided to the Minister included the financial statements for 2012–13 and the Auditor General's audit opinion, which was unqualified.
3. There are no financial implications arising from the recommendations of this report.

Conflict of interest

4. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Stakeholder consultation

5. Public notice of the Council meeting to consider the annual report was given on Friday 11 October 2013.

Relation to Council policy

6. This recommendation is consistent with the 2009–2013 Council Plan and the 2012–13 Annual Plan and Budget.

Environmental sustainability

7. The City of Melbourne has again published its annual report online as a full version. Only minimal copies of the annual report have been produced in hard copy to satisfy the requirements of the Act.