

## Report to Council

Agenda item 6.7

### Update to 2024 Council and Committee meeting schedule

27 February 2024

**Presenter:** David Thompson, Director Governance

#### Purpose and background

1. The purpose of this report is to request a Council resolution to make a minor change to the Council adopted 2024 meeting schedule by rescheduling the start time of the 5 March 2024 Future Melbourne Committee (FMC) meeting by one hour.

On 5 September 2023, the FMC committed to holding a special meeting to receive a report from a People's Panel on Affordable Housing that was approved at the same meeting.

#### Key issues

2. The preferred time and date of the Special FMC is on 5 March 2024 at 5.30pm. There is a scheduled FMC meeting currently due to start at the same time. To accommodate the Special FMC meeting, the starting time needs to be rescheduled.
3. Part C, Division 1, Rule 5 of the Governance Rules state that a Council meeting may only be rescheduled or cancelled by a resolution of Council.

#### Recommendation from management

4. The Council resolves to amend the Schedule of Council and Future Melbourne Committee Meetings 2024 (Attachment 2 of the report from management) which makes the following change:
  - 4.1. The starting time for the Future Melbourne Committee meeting scheduled on 5 March 2024 be changed to 6.30pm from 5.30pm.

#### Attachments:

1. Supporting Attachment (Page 2 of 4)
2. Amended Schedule of Council and Future Melbourne Committee meetings 2024 (Page 3 of 4)

## **Supporting Attachment**

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### **Legal**

1. There are no legal implications considered in this report.

### **Finance**

2. There are no financial implications considered in this report.

### **Conflict of interest**

3. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a material or general conflict of interest in relation to the matter of the report.

### **Health and Safety**

4. No Health and Safety issues have been identified.

### **Stakeholder consultation**

5. The proposed change is minor, no external consultation has been sought in preparation of this report.

### **Relation to Council policy**

6. The change is being sought in accordance with the Governance Rules.

### **Environmental sustainability**

7. No environmental issues were identified.



CITY OF MELBOURNE

## Schedule of Council and Future Melbourne Committee meetings 2024

<b>February</b>		
Future Melbourne Committee	Tuesday 6 February	5.30pm
Future Melbourne Committee	Tuesday 20 February	5.30pm
<b>Council</b>	<b>Tuesday 27 February</b>	<b>5.30pm</b>
<b>March</b>		
Future Melbourne Committee	Tuesday 5 March	<del>5</del> .30pm
Future Melbourne Committee	Tuesday 19 March	5.30pm
<b>Council</b>	<b>Tuesday 26 March</b>	<b>5.30pm</b>
<b>April</b>		
Future Melbourne Committee	Tuesday 9 April	5.30pm
Future Melbourne Committee	Tuesday 23 April	5.30pm
<b>Council</b>	<b>Tuesday 30 April</b>	<b>5.30pm</b>
<b>May</b>		
Future Melbourne Committee	Tuesday 7 May	5.30pm
Future Melbourne Committee	Tuesday 21 May	5.30pm
<b>Council</b>	<b>Tuesday 28 May</b>	<b>5.30pm</b>
<b>June</b>		
Future Melbourne Committee	Tuesday 4 June	5.30pm
Future Melbourne Committee	Tuesday 11 June	5.30pm
<b>Council</b>	<b>Tuesday 25 June</b>	<b>5.30pm</b>
<b>July</b>		
Future Melbourne Committee	Tuesday 9 July	5.30pm
Future Melbourne Committee	Tuesday 23 July	5.30pm
<b>Council</b>	<b>Tuesday 30 July</b>	<b>5.30pm</b>
<b>August</b>		
Future Melbourne Committee	Tuesday 6 August	5.30pm
Future Melbourne Committee	Tuesday 20 August	5.30pm
<b>Council</b>	<b>Tuesday 27 August</b>	<b>5.30pm</b>
<b>September</b>		
Future Melbourne Committee	Tuesday 3 September	5.30pm
<b>Council</b>	<b>Tuesday 17 September</b>	<b>5.30pm</b>

<b>October</b>		
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Future Melbourne Committee	Tuesday 8 October	5.30pm
<b>Council</b>	<b>Tuesday 22 October</b>	<b>5.30pm</b>
<b>November</b>		
Future Melbourne Committee	Tuesday 19 November	5.30pm
<b>Council</b>	<b>Tuesday 26 November</b>	<b>5.30pm</b>
<b>December</b>		
Future Melbourne Committee	Tuesday 3 December	5.30pm
<b>Council</b>	<b>Tuesday 10 December</b>	<b>5.30pm</b>

All meetings will be held at the Melbourne Town Hall, Administration Building.

Management may arrange for meetings to be held in alternative community locations in the event that an agenda is significantly weighted towards a neighbourhood whether by number of agenda items relevant to that location, or by significance of items.

Any change in location will be communicated on Council's website, noticeboard and emailed out to those who have registered to be notified of Council meeting changes and information.

Any meetings located at an alternative community venue will have a start time of 6pm.

[Amended 27 February 2024](#)

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