

Management report to Council

Agenda item 6.3

Schedule of Council and Future Melbourne Committee meetings 2019

Council

Presenter: Keith Williamson, Manager Governance and Legal

25 September 2018

Purpose and background

1. The purpose of this report is to consider the dates, times and venues for meetings of the Council and its Future Melbourne Committee (FMC) for 2019.
2. The Council, on 26 September 2017, approved meeting dates for the Council and FMC up to the end of December 2018. The FMC ratified its meeting dates on 3 October 2017.

Key issues

3. The schedule (refer Attachment 2) should be approved at the 25 September 2018 Council meeting to allow for ratification of the meeting dates by the FMC in October, in order that appropriate public notice can be given.
4. The schedule can be amended by resolution of the Council as necessary.
5. Typically FMC meetings are scheduled on the first and third Tuesdays of the month and Council meetings are scheduled on the last Tuesday of the month.
6. Given next year's National General Assembly of Local Government is to be held from 16 to 19 June 2019, the FMC meeting has been scheduled for Thursday 20 June 2019.
7. Due to the Melbourne Cup holiday, FMC meetings will be held on the second and third Tuesday in November 2019.

Recommendation from management

8. That Council approves the schedule of Council and Committee meeting dates for 2019 as detailed in Attachment 2 to the management report.

Attachments:

1. Supporting Attachment (page 2 of 4)
2. Schedule of Council and Future Melbourne Committee meetings 2019 (page 3 of 4)

Supporting Attachment

Legal

1. The schedule of Council meetings is proposed in accordance with *Council's Conduct of Meetings Local Law 2010*.
2. Section 87(4) of the *Local Government Act 1989* provides that a Special Committee composed solely of Councillors must be held at a time and place determined by the Committee. It is noted the Committee will be presented with its own schedule for ratification.

Finance

3. There are no direct financial implications arising from the recommendation in this report.

Conflict of interest

4. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Stakeholder consultation

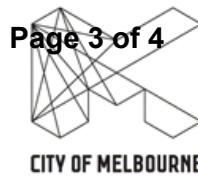
5. There is no requirement to consult with external stakeholders.

Relation to Council policy

6. The recommendation within this report aligns with priorities and goals as identified in the Council Plan 2017-21 and the *Conduct of Meetings Local Law 2010*.

Environmental sustainability

7. This proposal has no significant impact on environmental sustainability.



Schedule of Council and Future Melbourne Committee meetings 2019

February		
Future Melbourne Committee	Tuesday 5 February	5.30pm
Future Melbourne Committee	Tuesday 19 February	5.30pm
Council	Tuesday 26 February	5.30pm
March		
Future Melbourne Committee	Tuesday 5 March	5.30pm
Future Melbourne Committee	Tuesday 19 March	5.30pm
Council	Tuesday 26 March	5.30pm
April		
Future Melbourne Committee	Tuesday 2 April	5.30pm
Future Melbourne Committee	Tuesday 16 April	5.30pm
Council	Thursday 30 April	5.30pm
May		
Future Melbourne Committee	Tuesday 7 May	5.30pm
Future Melbourne Committee	Tuesday 21 May	5.30pm
Council	Tuesday 28 May	5.30pm
June		
Future Melbourne Committee	Tuesday 4 June	5.30pm
Future Melbourne Committee	Thursday 20 June	5.30pm
Council	Tuesday 25 June	5.30pm
July		
Future Melbourne Committee	Tuesday 2 July	5.30pm
Future Melbourne Committee	Tuesday 16 July	5.30pm
Council	Tuesday 30 July	5.30pm
August		
Future Melbourne Committee	Tuesday 6 August	5.30pm
Future Melbourne Committee	Tuesday 20 August	5.30pm
Council	Tuesday 27 August	5.30pm
September		
Future Melbourne Committee	Tuesday 3 September	5.30pm
Future Melbourne Committee	Tuesday 17 September	5.30pm
Council	Tuesday 24 September	5.30pm
October		
Future Melbourne Committee	Tuesday 1 October	5.30pm
Future Melbourne Committee	Tuesday 15 October	5.30pm
Council	Tuesday 29 October	5.30pm

November		
Future Melbourne Committee	Tuesday 12 November	5.30pm
Future Melbourne Committee	Tuesday 19 November	5.30pm
Council	Tuesday 26 November	5.30pm
December		
Future Melbourne Committee	Tuesday 3 December	5.30pm
Council	Tuesday 10 December	5.30pm

Meetings are held in the following locations:

- Future Melbourne Committee – Council Meeting Room, Level 2, Melbourne Town Hall Administration Building.
- Council – Council Chamber with access via public gallery Level 3, Melbourne Town Hall Administration Building.

Public Holidays 2019:

- New Year's Day – Tuesday 1 January
- Australia Day – Monday 28 January
(Substitute for 26 January)
- Labour Day – Monday 11 March
- Good Friday – Friday 19 April
- Easter Monday – Monday 22 April
- ANZAC Day – Thursday 25 April
- Queen's Birthday – Monday 10 June
- Friday before Grand Final Day - TBC
- Melbourne Cup Day – Tuesday 5 November
- Christmas Day – Wednesday 25 December
- Boxing Day – Thursday 26 December