

**Register of Delegations kept under Section 11(1) of the Local Government Act 2020  
(as at 30 September 2023)**



S11(1) of the Act provides that a Council may, by instrument of delegation, delegate to the members of a delegated committee or the Chief Executive Officer any power, duty or function of a Council under this Act or any other Act, subject to certain limitations.

Reference no.	Position delegation to	Council resolution date	Description of delegation
CCL-2020-1	Chief Executive Officer	28 July 2020	<p>The powers, duties and functions under the Local Government Act 2020 and any other Act other than:</p> <ul style="list-style-type: none"> <li>a. this power of delegation</li> <li>b. the power to grant a reasonable request for leave under section 35 of the Act</li> <li>c. subject to section 11(3) of the Act, the power to appoint the Chief Executive Officer, whether on a permanent or acting basis</li> <li>d. the power to make any decision in relation to the employment, dismissal or removal of the Chief Executive Officer</li> <li>e. the power to approve or amend the Council Plan</li> <li>f. the power to adopt or amend any policy that the Council is the required to adopt under the Act</li> <li>g. the power to adopt or amend the Governance Rules</li> <li>h. the power to appoint the chair or the members of a delegated committee</li> <li>i. the power to make, amend or revoke a local law</li> <li>j. the power to approve the budget or revised budget</li> <li>k. the power to borrow money</li> <li>l. subject to section 181H(1)(b) of the Local Government Act 1989, the power to declare general rates, municipal charges, service rates and charges and special rates and charges</li> <li>m. any power, duty or function prescribed by the regulations for the purposes of section 11(2) of the Act.</li> </ul>
CCL-2020-9	Future Melbourne Committee	15 December 2020	Delegating the functions, duties and powers of the Council pursuant to the Local Government Act 2020 and any other Act, subject to a number of limitations.

## Register of Delegations kept under Section 47(1) and (2) of the Local Government Act 2020 or any other Act (as at 30 September 2023)

S47(1) of the Act provides that the Chief Executive Officer may by instrument of delegation delegate any power, duty or function of the Council that has been delegated to the Chief Executive Officer by the Council to a member of staff or the members of a Community Asset Committee.

S47(2) of the Act provides that the Chief Executive Officer may by instrument of delegation delegate any power, duty or function conferred by this Act or any other Act on the Chief Executive Officer, to a member of Council Staff.

Reference no	Positions	Relevant acts, regulations and local laws	Power	Additional comments
CCL-2020-3	Team Leader Health and Wellbeing, Senior Environmental Health Officer, Environmental Health Officer	Food Act 1984	Various Powers	Conditions and/or limitations listed
CCL-2020-4	Various identified in schedule	Environment Protection Act 1970	Various Powers	Conditions and/or limitations listed
CCL-2022-1	Director Planning and Building Director City Infrastructure Team Leader Infrastructure Development Construction Management Group Officers (Site Services) Municipal Building Surveyor Manager Infrastructure Senior Building Surveyor and Contract Manager Chief Legal Counsel	Road Management Act 2004	The powers and functions of the Road Management Act 2004.	Conditions and/or limitations listed
CEO-2020-2	Various identified in schedule	City of Melbourne Act 2001	Various Powers	Conditions and/or limitations listed
CEO-2020-3	Positions identified in the Matrix	Local Government Act 2020	Various Powers	Conditions and/or limitations listed
CEO-2021-1	Various indented in schedule	Local Government Act 2020 Planning and Environment Act 1987 (VICSMART)	Various Powers	Conditions and/or limitations listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
CEO-2021-2	Director Governance	Local Government Act	Power to nominate officers pursuant to section 132	Conditions and/or limitations listed
2020-6	General Manager Governance and Organisational Development	Local Government Act 2020	Various Powers	Conditions and/or limitations listed
2020-7	General Manager Governance and Organisational Development	Local Government Act 2020 Domestic Animals Act 1994	Various Powers	Conditions and/or limitations listed
2020-9	Director Health and Wellbeing	Local Government Act 2020 Public Health and Wellbeing Act 2008	Various Powers	Conditions and/or limitations listed
2020-10	Permit and Inspection Liaison Officer	Activities Local Law 2019	Parts 6, 9, 10, 13 and 14	Conditions and/or limitations listed
2020-11	Assistant Building Inspector	Activities Local Law 2019	Parts 6, 9, 10, 13 and 14	Conditions and/or limitations listed
2020-12	Assistant Building Surveyor/Inspector	Activities Local Law 2019	Parts 6, 9, 10, 13 and 14	Conditions and/or limitations listed
2020-13	Building Inspector/Building Surveyor	Activities Local Law 2019	Parts 6, 9, 10, 13 and 14	Conditions and/or limitations listed
2020-14	Senior Building Surveyor and Contract Manager	Local Government Act 2020 Activities Local Law 2019 Building Act 1993 and Regulations	Various powers	Conditions and/or limitations listed
2020-15	Site Services Inspector	Activities Local Law 2019	Parts 6, 9, 10, 13 and 14	Conditions and/or limitations listed
2020-16	Site Services Officer	Activities Local Law 2019	Parts 6, 9, 10, 13 and 14	Conditions and/or limitations listed
2020-17	Deputy Municipal Building Surveyor	Local Government Act 2020 Activities Local Law 2019 Building Act 1993 and Regulations	Various powers	Conditions and/or limitations listed
2020-18	Municipal Building Surveyor	Local Government Act 2020 Activities Local Law 2019 Building Act 1993 and Regulations	Various powers	Conditions and/or limitations listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2020-19	Subdivision Officer	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Subdivision (Procedures) Regulations 2011	Various powers	Conditions and/or limitations listed
2020-20	Surveyor – Land Survey Team	Local Government Act 2020 Local Government Act 1989 Subdivision Act 1988 Subdivision (Procedures) Regulations 2011 Activities Local Law 2019	Various powers	Conditions and/or limitations listed
2020-21	Team Leader Urban Forest and Ecology	Activities Local Law 2019	Various powers	Conditions and/or limitations listed
2020-22	Director Waterways and Recreation	Activities Local Law 2019 Crown Land (Reserves) Act 1978	Various powers	Conditions and/or limitations listed
2020-23	Director On-street Support and Compliance	Local Government Act 2020 Local Government Act 1989 Road Management Act 1986 Domestic Animals Act 1994 & Regulations Environment Protection Act 1970 Activities Local Law 2019 Environment local Law 2019	Various powers	Conditions and/or limitations listed
2020-24	Principal Engineering Infrastructure	Local Government Act 2020 Building Act 1993	Various Powers	Conditions and/or limitations listed
2020-25	Waterways Operations Coordinator	Activities Local Law 2019	Various powers	Conditions and/or limitations listed
2020-26	Waterways Program Manager	Activities Local Law 2019	Part 8	Conditions and/or limitations listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2020-28	Program Manager Permits and Review	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019	Section 207 Clause 1 and 2 of Schedule 11 of the Act. All powers of Council pursuant to Part 13 relating to clauses 4.6, 5.1, 5.3, 5.4, 5.10 and 12.2.	Conditions and/or limitations listed
2020-29	Permits Coordinator Permits Team	Activities Local Law 2019	All powers of Council pursuant to Part 13 (excluding clause 13.9, 13.12 and 13.13) relating to clauses 4.6, 5.1, 5.4 and 12.2.	Conditions and/or limitations listed
2020-30	Permits Officer Permits Team	Activities Local Law 2019	All powers of Council pursuant to Part 13 (excluding clauses 13.9, 13.12 and 13.13) relating to clauses 4.6, 5.1 and 5.4.	Conditions and/or limitations listed
2020-31	Compliance Coordinator	Local Government Act 2020 Local Government Act 1989 Environment Protection Act 1970 Activities Local Law 2019	To move or impound any vehicle that is causing unlawful obstruction. Sections 45X and 45Y. To issue notices to comply under clause 10.3, 10.5 and 10.7.	Conditions and/or limitations listed
2020-32	Program Compliance Manager	Local Government Act 2020 Local Government Act 1989 Domestic Animals Act 1994 & Regulations Environment Protection Act 1970 Activities Local Law 2019	Various powers	Conditions and/or limitations listed
2020-33	Team Supervisor Local Laws and Parking	Local Government Act 2020 Local Government Act 1989 Environment Protection Act 1970	Various powers	Conditions and/or limitations listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2020-34	Team Supervisor Parking	Local Government Act 2020 Local Government Act 1989 Environment Protection Act 1970	Various powers	Conditions and/or limitations listed
2020-35	Senior Licensed Surveyor	Activities Local Law 2019	Part 11	Conditions and/or limitations listed
2020-36	Team Leader GIS	Activities Local Law 2019	Part 11	Conditions and/or limitations listed
2020-37	General Manager Corporate and Finance and Chief Financial Officer	Local Government Act 2020 Local Government Act 1989	Various Powers	Conditions and/or limitations as listed
2020-38	Members of Council staff who are from time to time identified in the Council's financial management system Conditions and/or limitations listed	Local Government Act 2020 Local Government Act 1989		Members of Council staff who are from time to time identified in the Council's financial management system Conditions and/or limitations listed
2020-39	Busking and Program Coordinator	Activities Local Law 2019	Part 13 (excluding clauses 13.9 and 13.12) relating to clause 5.6.	Conditions and/or limitations listed
2020-40	Team Leader Rates	Local Government Act 2020 Local Government (General) Regulations 2015	Various Powers	Conditions and/or limitations listed
2020-41	Senior Rates Administration Officer	Local Government Act 2020 Local Government (General) Regulations 2015	Various Powers	Conditions and/or limitations listed
2020-43	Enforcement Officer	Local Government Act 2020 Activities Local Law 2019	Part 11	Conditions and/or limitations listed
2020-44	Senior Enforcement Officer	Local Government Act 2020 Activities Local Law 2019	Part 11	Conditions and/or limitations listed
2020-45	Senior Recreation Planner	Local Government Act 2020 Crown Land (Reserves) Act 1978	Various Powers	Conditions and/or limitations listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2020-46	Community Sport and Recreation Coordinator	Local Government Act 2020 Crown Land (Reserves) Act 1978	Various Powers	Conditions and/or limitations listed
2020-47	Director Design Studio	Local Government Act 2020	Various Powers	Conditions and/or limitations listed
2020-48	Director State Infrastructure	Local Government Act 2020	Various Powers	Conditions and/or limitations listed
2020-50	Team Leader Investments and Analysis	Local Government Act 2020	Various Powers	Conditions and/or limitations listed
2020-51	Financial Controller	Local Government Act 2020 Local Government Act 1989	Various Powers	Conditions and/or limitations as listed
2020-52	Director Property	Local Government Act 2020 Local Government Act 1989 Crown Land (Reserves) Act 1978	Various powers	Conditions and/or limitations listed
2020-53	Fast Track Planner	Local Government Act 2020 Local Government Act 1989 Heritage Act 1995 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed
2020-56	Principal Urban Planner	Local Government Act 2020 Heritage Act 1995 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed
2020-57	Senior Urban Planner	Local Government Act 2020 Heritage Act 1995 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed
2020-58	Urban Planner	Local Government Act 2020 Heritage Act 1995 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2020-59	Director Planning and Building	Local Government Act 2020 Local Government Act 1989 Liquor Control Reform Act 1998 Heritage Act 2017 Land Act 1958 South Melbourne Land Act 1986 Building Act 1993 and Regulations Activities Local Law 2019	Various powers	Conditions and/or limitations listed
2020-60	Principal Engineer – Traffic Management	Local Government Act 2020 Local Government Act 1989	Various Powers	Conditions and/or limitations as listed
2020-61	Chief Legal Counsel	Local Government Act 2020 Local Government Act 1989 Building Act 1993	Various Powers	Conditions and/or limitations listed
2020-62	Team Leader Health and Wellbeing	Local Government Act 2020 Public Health and Wellbeing Act 2008	Various Powers	Conditions and/or limitations listed
2020-63	Traffic Management Team	Local Government Act 2020	Various Powers	Conditions and/or limitations as listed
2020-65	General Manager Community and City Services	Activities Local Law 2019 Environment Local Law 2019	Various Powers	Conditions and/or limitations listed
2020-67	Property and Leasing Manager	Local Government Act 2020 Local Government Act 1989 Transfer of Land Act 1958 Subdivision Act 1988 Subdivision (Procedures) Regulations 2011 Crown Land (Reserves) Act 1978 Carlton (Recreation Ground) Land Act 1966 Hotham Municipal Buildings Site Act 1885 North Melbourne Lands Act 1966 North Melbourne Municipal Buildings Site Act 1963	Various Powers	Conditions and/or limitations as listed



<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2020-69	Executive Manager Partnerships, Planning and Operations	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Crown Land (Reserves) Act 1978	Various powers	Conditions and/or limitations listed
2020-70	Event Operations Officer	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Crown Land (Reserves) Act 1978	Various Powers	Conditions and/or limitations listed
2020-71	Coordinator Event Planning	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Crown Land (Reserves) Act 1978	Various Powers	Conditions and/or limitations listed
2020-72	Senior Coordinator Event Operations	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Crown Land (Reserves) Act 1978 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed
2020-73	Director Tourism and Events	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Crown Land (Reserves) Act 1978 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed
2020-74	Coordinator Event Operations	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Crown Land (Reserves) Act 1978 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed
2020-76	Team Leader Open Space Planning and Green Infrastructure	Activities Local Law 2019	All powers of Council pursuant to Part 4A and Part 13 (excluding clauses 13.9, 13.12 and 13.13) relating to clause 4A.1.	Conditions and/or limitations listed

Reference no	Positions	Relevant acts, regulations and local laws	Power	Additional comments
2020-77	Coordinator Street Trading	Activities Local Law 2019	Clauses 4.9, 5.3 and 5.10 and Part 13	Conditions and/or limitations listed
2020-78	Team Leader Street Trading	Activities Local Law 2019 Liquor Control Reform Act 1998	Various powers	Conditions and/or limitations listed
2020-80	Director Infrastructure and Assets	Local Government Act 2020 Local Government Act 1989 Road Safety Act 1986 and Regulations Activities Local Law 2019 Environment Local Law 2019 Building Act 1993 and Regulations	Various powers	Conditions and/or limitations listed
2021-4	Head of Statutory Planning	Local Government Act 2020 Heritage Act 1995 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed
2021-6	Director City Projects	Local Government Act 2020	Various Powers	Conditions and/or limitations listed
2021-7	General Manager Finance and Corporate and Chief Financial Officer	Local Government Act 1989	In respect to general rates, municipal charges, service rates and charges and special rates and charges declared by Council under the <i>Local Government Act 1989 (Rates)</i> , the power to waive, defer or reduce the payment of Rates, waive interest in respect to Rates and enter into payment plans in respect to outstanding Rates	Conditions and/or limitations listed
2021-8	Various	Planning and Environment Act 1987	Various Powers	Conditions and/or limitations listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2021-9	Director Property	Local Government Act 2020 Activities Local Law 2019 Crown Land (Reserves) Act 1978 Local Government (Land Information ) Regulations 2021 Local Government Act 1989 Carlton (Recreation Ground) Land Act 1966 Hotham Municipal Buildings Site Act 1885	Various Powers	Conditions and/or limitations listed
2021-11	Director Governance	Domestic Animals Act 1994	To declare a dog dangerous or menacing	Conditions and/or limitations listed
2021-12	Various	Environment Protection Act 2017	Various Powers	Conditions and/or limitations listed
2021-13	Deputy Chief Executive Officer and General Manager Strategy Planning and Climate Change	Environment Protection Act 2017	Various Powers	Conditions and/or limitations listed
2021-14	Various	Environment Protection Act 2017	In respect to Council's role as a litter authority	Conditions and/or limitations listed
2021-16	Senior Rates Administration Officer	Local Government (Land Information) Act 2021	To sign land information certificates	Conditions and/or limitations listed
2021-17	Director On-street Support and Compliance	Local Government Act 1989 Road Safety Act 1986 Domestic Animals Act 1994 Activities Local Law 2019 Environment local Law 2019	Various powers	Conditions and/or limitations listed
2021-18	Compliance Coordinator	Local Government Act 1989 Activities Local Law 2019	Various powers	Conditions and/or limitations listed
2021-19	Program Manager Compliance and Program Compliance Manager	Local Government Act 1989 Domestic Animals Act 1994 Activities Local Law 2019	Various powers	Conditions and/or limitations listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2021-20	Team Supervisor Local Laws and Parking	Local Government Act 1989	Clause 4 of Schedule 11	Conditions and/or limitations listed
2021-21	General Manager Corporate and Finance and Chief Financial Officer	Local Government Act 2020	Various powers	Conditions and/or limitations listed
2021-22	Team Leader Investments and Analysis	Local Government Act 2020	Various powers	Conditions and/or limitations listed
2021-23	Financial Controller	Local Government Act 2020	Various powers	Conditions and/or limitations listed
2021-25	All Members of Council Staff	Local Government Act 2020	To incur expenditure to implement the operational and capital works budgets adopted by Council	Conditions and/or limitations listed
2021-26	Director Parking Services Director City Safety, Security and Amenity Program Manager Parking Compliance Program Manager Safety and Amenity Parking Compliance Coordinator Compliance Coordinator Team Supervisor Parking Program Manager Street Trading and Permits Team Supervisor Local Laws	Local Government Act 2020 Local Government Act 1989 Road Safety Act 1986 Domestic Animals Act 1994 Environment Protection Act 2017 Activities Local Law 2019 Environment Local Law 2019 Liquor Control Reform Act 1998	Various powers	Conditions and/or limitations listed
2022-1	Property Cartographer	Activities Local Law 2019 Local Government Act 2020	Various powers	Conditions and/or limitations listed

Reference no	Positions	Relevant acts, regulations and local laws	Power	Additional comments
2022-2	Director City Infrastructure Manager Transport Engineering Manager Infrastructure Manager Transport Engineering Team Leader Infrastructure Development Transport Engineering Team	Local Government Act 2020 Local Government Act 1989 Environment Local Law 2019 South Melbourne Land Act 1986 Building Act 1993 Land Act 1958 Road Safety (Traffic Management) Regulations 2019 Heavy Vehicle National Law Application Act 2013	Various powers	Conditions and/or limitations listed
2022-3	Manager Rates	Local Government Act 2020 Local Government (Land Information) Regulations 2021	Various powers	Conditions and/or limitations listed
2022-4	Director City Property	Local Government Act 2020 Activities Local Law 2019 Crown Land (Reserves) Act 1978 Local Government (Land Information) Regulations 2021 Local Government Act 1989 Crown Land (Reserves) Act 1978 Carlton (Recreation Ground) Land Act 1966 Hotham Municipal Buildings Site Act 1885 North Melbourne Lands Act 1966 North Melbourne Municipal Buildings Site Act 1963	Various powers	Conditions and/or limitations listed
2022-5	Director Experience Melbourne	Local Government Act 2020 Activities Local Law 2019 Crown Land (Reserves) Act 1978 Local Government Act 1989	Various powers	Conditions and/or limitations listed
2022-6	Director City Design	Local Government Act 2020	Various Powers	Conditions and/or limitations listed

Reference no	Positions	Relevant acts, regulations and local laws	Power	Additional comments
2022-7	Chief Legal Counsel	Local Government Act 2020 Local Government Act 1989 Food Act 1984 Road Safety Act 1986 Building Act 1993 Domestic Animals Act 1994 Environment Protection Act 2017 Melbourne Parks and Gardens (Joint Trustees Reserves) Regulations 1994 Sex Work Act 1994 Summary Offences Act 1966 Public Health and Wellbeing Act 2008 Tobacco Act 1987 Graffiti Prevention Act 2007 Livestock Act 1994 Infringements Act 2006	Various Powers	Conditions and/or limitations listed
2022-8	Manager Event Planning and Operations	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Crown Land (Reserves) Act 1978 Liquor Control Reform Act 1998	Various Powers	Conditions and/or limitations listed
2022-9	Director Community Wellbeing Team Leader – Health and Wellbeing (within Community Wellbeing)	Local Government Act 2020 Public Health and Wellbeing Act 2008	Various Powers	Conditions and/or limitations listed
2023-1	Leon Wilson and Licensed Surveyor GIS	Local Government Act 2020 Local Government Act 1989 Transfer of Land Act 1958 Subdivision Act 1988 Subdivision (Procedures) Regulations 2021 Activities Local Law 2019	Various Powers	Conditions and/or limitations as listed

<b>Reference no</b>	<b>Positions</b>	<b>Relevant acts, regulations and local laws</b>	<b>Power</b>	<b>Additional comments</b>
2023-2	Principal Subdivision Officer and Principal Land Surveyor	Local Government Act 2020 Local Government Act 1989 Subdivision Act 1988 Subdivision (Procedures) Regulations 2021 Activities Local Law 2019	Various powers	Conditions and/or limitations listed
2023-3	Various	Local Government Act 2020 Subdivision Act 1988 Subdivision (Procedures) Regulations 2021	Various Powers	Conditions and/or limitations listed
2023-4	Property and Leasing Manager	Local Government Act 2020 Local Government Act 1989 Transfer of Land Act 1958 Subdivision Act 1988 Subdivision (Procedures) Regulations 2021 Crown Land (Reserves) Act 1978 Carlton (Recreation Ground) Land Act 1966 Hotham Municipal Buildings Site Act 1885 North Melbourne Lands Act 1966 North Melbourne Municipal Buildings Site Act 1963 Activities Local Law 2019	Various powers	Conditions and/or limitations listed
2023-5	Senior Subdivision Officer	Local Government Act 2020 Local Government Act 1989 Activities Local Law 2019 Subdivision (Procedures) Regulations 2021	Various powers	Conditions and/or limitations listed
2023-6	Parking Compliance Lead	Local Government Act 2020 Local Government Act 1989	Various powers	Conditions and/or limitations listed
2023-7	General Manager Community and City Services Director Community Wellbeing Manager Family Services Coordinator Family Health Assistant Family Health Coordinator	Local Government Act 2020 Child Wellbeing and Safety Act 2005 (CWSA)	To authorise a person as a Child Link user under the CWSA	Conditions and/or limitations listed

