City of Melbourne

Planning and Building, Level 3, Council House 2, 240 Little Collins Street, Melbourne Vic 3000 Telephone: (03) 9658 9658 Fax: (03) 9650 1026 Email: planning@melbourne.vic.gov.au

www.melbourne.vic.gov.au



AMENDMENT TO PLANNING APPLICATION

Is this form for me? This form is for making amendments to an application that has been lodged with Council, but which has not yet been decided

nas not yet been decided.	
Planning Permit	
Permit number: TP-	
Address of the Land:	
The Applicant	
Name:	Organisation:
Postal Address:	Postcode:
Telephone no (Business hours):	Mobile phone no:
Email Address:	Fax no:
Amendment sought	
Attach a full schedule of all changes, including all changes to plans. If plans are to be amended, three full sets of amended plans are required. If the amendment changes the description of the use or development, please make that clear.	
Does the amendment breach a registered covenant, section 173 agreement or restriction on Title? ☐Yes ☐No	
Prescribed Fee	
Please refer to the fee schedule on our website to determine the applicable fee http://www.melbourne.vic.gov.au/building-and-building-services/forms-fees-checklists/Pages/planning-building-fees.aspx	
Declaration	
I declare that I am the applicant and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the amendment to the application.	
Name:	
Lodgement	

Please lodge the completed form and supporting documents with:

Planning Department City of Melbourne **GPO Box 1603** Melbourne VIC 3001

planning@melbourne.vic.gov.au

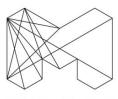
The City of Melbourne is committed to protecting your privacy. The personal information requested on this form is being collected by City of Melbourne for the purposes of assessment of planning permit applications, parts of which are set out in the Planning and Environment Act 1987 (PE Act). The personal information will be used for the following purposes:

- correspond with you about your permit application
- if necessary, notify affected parties who may wish to inspect your application so that they can respond this may be a notice onsite, in a notice online, and/or by post
- to contract service providers where necessary or appropriate, or for any other directly related, or reasonably related purposes.

The information you provide will be made available:

- online on Council's website during the public notice period of the application
- on Council's permit register (no name or personal details are visible in the online register)
- to any person who may wish to inspect your application until the application process is concluded, including any review at the Victorian Civil and Administrative Tribunal
- to relevant officers within Council and other pertinent Government agencies directly involved in the planning process
- to persons accessing information in accordance with the Public Records Act 1973, Planning and Environment Act 1987 or the Freedom of Information Act 1982.

It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not collected, we may not be able to process your application. If you wish to access or alter any of the personal information you have supplied to City of Melbourne, please contact the Planning and Building branch by telephone 03 9658 9658 or email planning@melbourne.vic.gov.au



CITY OF MELBOURNE